**Wooster Campus Staff Council**

Treasurer's Report for **July 2022**

*Today’s Date: August 23, 2022*

June 2022 (FY 2022) Ending Balances: $3237.67 Ending Equity

$9132.92 Beginning Equity + (-$5895.25) Net Margin

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **INCOME (SOURCES)** |  |  |  |  |  |  |
| **Journal** | **Accounting Date** | **Budget Date** | **Amount** | **Memo** | **Ledger Account** | **Revenue Category** |
|  |  |  |  |  |  |  |
|  |  | **Total Sources** | **$0.00** |  |  |  |
|  |  |  |  |  |  |  |
| **EXPENSES (USES)** |  |  |  |  |  |  |
| **Journal/Source : User/Requester** | **Accounting Date** | **Budget Date** | **Amount** | **Memo** | **Ledger Account** | **Spend Category as Worktag** |
| Buss Expense Report ER-0000171312 | 4/21/2022 |  | (171.99) | Buehler’s receipt: Snacks to be served at the Annual Staff Council Meeting held on 04/21/2022 in Research Services Room 130 per Receipt dated 04/21/2022. |  | SC10693 Food not restaurants or catering |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  | **Total Uses** | **$171.99** |  |  |  |

**NEW FISCAL YEAR – PREVIOUS BEGINNING EQUITY NOW REPLACED W/ JUNE 2022 BALANCE**

**July 2022** (FY 2023) **Ending Balances: $3065.68 Ending Equity**

$3237.67 Beginning Equity + (-$171.99) Net Margin

**Treasurer’s Report Instructions**

**Graphical user interface, application

Description automatically generatedLog in to Workday, Type “Sources and Uses – Variance Analysis” in search box. Apply filters:**

Company: The Ohio State University

Organization: Cost Center: CC11967 FAES | Wooster Campus Administration

Period: [select month prior]

Current Year Time Period: Current Period YTD

Prior Year Time Period: Last Year - Current Period YTD

Budget Structure: Operating Budget

Budget Plan Name: FY2022 UNIV Plan

Forecast Plan Name: FY2022 UNIV Plan

Worktags: Project: PJ110471 (OHOA0513) OARDC Administration Staff Council

**Report will open in new window. Click on the number in the Total Uses row, under Actual.** A screenshot of a computer

Description automatically generated with medium confidence

Table

Description automatically generated with medium confidence**A new window opens, listing the expense transaction details. Download as excel file.**