**Wooster Campus Staff Council Meeting Minutes**

**March 14, 2018**

**Present:** Kayla Arnold, Jen Schrock, Travis Morris, Jean Haught, Penny Nemitz, Mike Franks, Beth Rigsby, Roberta Franks, and Mike Jeffers

**Absent:** Robin Frazier, Brandon Lawwill, Whitney Briggs, Maria Hernandez, Bryan Dodrill, Carolyn Heydon, & Kimberly Sayers

Meeting called to order at 9:05am by Penny Nemitz.

**Treasurer’s Report:** No report this month. Will be presented next month.

**Secretary Minutes**: Motion to approve by Kayla Arnold, seconded by Jena Haught. Motion carried.

**Committee Reports:**

**Administrative:**

* The new branding templates are online.

**Communications:**

* Spot Light on Staff-Got the interviews back and will be publishing winners soon.
* Chili cook off pictures are uploaded to the website.

**Development:**

* Didn’t sell any apparel at the Chili Cook off.

**ATI, HR, OARDC, South Centers, & USDA:**

* ATI- It is Spring Break! Getting ready for orientations.
* South Centers: Getting ready for the Ohio Berry Workshop and the Hops Workshop, which will be a bus tour with approximately 200 people.

**On Going Business:**

* Chili Cook Off Recap: IT went really well. Suggestions: make the White Chili category an “Other” category. Buy fruit and veggie trays for next year if it is in the budget. Cornbread bake off?
* Pamphlet have been printed and distributed. Flyers will be printed soon and distributed to hang up around campus.
* Food Trucks-Jen has contacted a few trucks and is waiting for replies.
* Goodwill Bins for during ATI student move out. April26-May3. Jen will call to set them up.
* Brown bag lunches for research staff- The Grants Development & Support Unit is looking into starting research staff round tables.
* Survey to staff-Questions have been decided on. Kayla will put them into the survey program, get approval, then send to campus.
* Redistricting- A sub-committee has been formed to look into possible redistricting: Penny, Kayla, Mike, Jen, & Bryan and/or Robin.
* WCSC will be hosting the CFAES SAC Meeting in Wooster on May 10th. Ideas were generated on location, menu, and activities for after the meeting.

**New Business:**

* Movie night/Fall Party- More discussions on holding a movie night and a fall party either separately or together. Potentially after hours? In the arboretum or in Fisher.
* Some council members are unable to attend meetings on Wednesdays. We will begin alternating between Wednesday and Thursday mornings at 9am.

Motion to adjourn meeting was passed.