

**THE OHIO STATE UNIVERSITY
WOOSTER CAMPUS SAFETY COMMITTEE
OARDC, ATI, & Research Stations
Minutes of March 19, 2014 Meeting**

PRESENT: Betsy Anderson, Ryan Brooks, Tamela Brown, Dave Drake, Jim Hacker, Roger Hamilton, Mike Kauffman, Janet McCormick, Jenny Moysenko, Amy Ryan, Jeff Strouse, Chip Styer,

The meeting was called to order by Mike Kauffman, Chair.

POINTS OF DISCUSSION

1. Discussion of the minutes from January 15, 2014. A spelling error was noted, and Jenny will make the correction. Chip moved to approve the minutes and Lee seconded.
2. Old Business
 - a. Hazardous waste pickup update: Lee mentioned that some labs in Selby have large amounts of waste accumulated. Seth will request that Clean Harbors remove waste from labs every month. Removed waste can be held in the storage facility for 60 days, allowing it to be packed every 2 months. March 26 is the next scheduled pickup date – only requests that have currently been submitted will be picked up. Seth also reported that the online database is working well. EHS can see the requests, but they are not automatically being sent to Clean Harbors, but they are being forwarded.

In the future, collections will be scheduled for the same day each month. Seth will send a notification to labs who have requested pickup. Mike asked whether the Regal building is an approved collection site – Seth will check with Clean Harbors.
 - b. Battery Collection - Seth: Seth reported that the January & February collections using the new procedures went well. In January, nine 5 gallon buckets were collected, and four 5 gallon buckets in February. Having the collection on the same day and site as universal and electronic waste has been beneficial.
 - c. Safety Training and Onboarding Policies – Seth: - Seth will send a spreadsheet of current training policies and programs by department for the committee's review. If there is missing information, please notify him. He will meet with Dr. Benfield and others involved with the policy revisions to discuss the compiled information.
 - d. Pesticide Storage Building Overhaul – Seth: Seth asked for updates from departments on progress in cleanup of the Pesticide Storage Building. Jim presented an update during the New Business section of the meeting.
 - e. Laboratory Inspections: Lee said that inspections in Selby went well. If a PI of a lab was not compliant in training, that was reflected in inspection reports. Dorian is reviewing each lab's SOPs prior to inspection. He will make suggestions for improving them, but this will not affect a lab's report. He is also being meticulous about checking Safety Training composite reports before conducting inspections. Composite training reports only go back to 2007, but earlier ones can be accessed. Be sure to reprint page 2 of the CHP every year. Dorian is trying to reduce paper and makes detailed reports for each lab, so there is no need for lab representatives to take extensive notes.
 - f. UV Safety Cabinet Document: Dorian has offered to distribute the laminated UV Safety Cabinet documents – Mike referred him to Seth to obtain the documents.

3. New Business

a. Safety, Police Fire Updates:

- 1) Tami reported that hearing protection classes have been presented at the Farm Shop and Research Operations. Jeff that he would have been interested in having a session.
- 2) Dave did not have any fire updates to report.

b. Pesticide Storage Update – Jim: Jim updated the committee on the cleanup and overhaul of the Pesticide Storage Building. Seth will clarify what Clean Harbors will accept and take away. In theory, they should take any labeled product, even in non-commercial containers. Seth will look into shipping back any hazardous materials directly to the company, to avoid involving the mailroom. This may involve setting up another drop point. Mike said that FAHRP has trained personnel to pack hazardous materials so that they can be shipped via FedEx.

c. Dave mentioned that John Ott is not well, and the campus will be receiving more information from Dr. Benfield.

d. Tornado test - Mike: Mike said he was uncertain if the tornado test sirens were heard by all on campus, and wondered if there should be warning systems in buildings. Several departments have weather radios in a central location to receive warnings. There may be ways to set up visible warnings (flashing lights, etc.) to augment audible weather warnings.

e. “Live N Learn”:

Jenny mentioned a car break in that occurred at Hort Unit 1 on March 14, 2014.

4. Motion to adjourn the meeting was made by Jim Hacker and seconded by Chip Styer.

The next meeting will be May 21, 2014 at 8:30 A.M., in the Fisher Auditorium Conference Room.

Respectfully submitted,
Jennifer Moyseenko, Secretary