

**THE OHIO STATE UNIVERSITY
WOOSTER CAMPUS SAFETY COMMITTEE
OARDC, ATI, and Research Stations
Minutes of September 21, 2016 Meeting**

PRESENT: Jim Hacker, Mike Klingman, Scott Wolfe, Jenny Moyseenko, Lee Wilson, Roger Hamilton, Chip Styer, Mark Schleppi, Seth Walker, Deana Hudgins, Andy Michel, Ryan Brooks, Nathan Donley, Jim Buxton, Nathan Firestone, Rosario Candelero-rueda

The meeting was called to order by Roger Hamilton, Chair.

POINTS OF DISCUSSION

1. Discussion of the minutes from July 20, 2016. Two edits to be made by Roger and approved minutes will be sent to Dave for addition to the website. Mark motioned to approve minutes. Chip seconded motion.
2. Old Business
 - a. Occupational Medicine Meeting updates: Continuing to monitor this issue. Columbus has thanked us for patience and working with them while implementing new procedures and policies. Seth recommends working with Theresa Bush (Columbus) if there are any specific issues with Occ Med. It was clarified that respirator fit testing requires a physical at Med Pro before getting fitted with Tami.
 - b. Faculty representative alternate for WCSC: ongoing search for an alternate
 - c. Recap of concerns brought up as new business at July meeting: mold issues on office a/c units, protocol for expectant mothers working in lab situations, extreme heat conditions in some buildings, No protocol for exiting PI's to handle hazardous materials left behind for others to deal with: Mold is probably in most of the older AC units in Williams. Williams has pipe leaks seemingly weekly. All air tests performed by EHS have come back okay. Seth reminded that anyone can request an air test in a specific location – typically they do random checks. In general, Facilities services is trying to move from reactionary maintenance to preventative maintenance. It was noted by several people that this process takes years to shift.

EHS newsletter will highlight resources and rights for expectant mothers.

The campus wide chiller capacity is being increased and is an ongoing process.

Clean Harbors can do bulk lab clean outs (at no charge to department or PIs) – if there is a space that needs cleaned out – schedule with EHS to have a bulk clean out. EHS pays for this service so that it is done properly and safely.

- d. Update on ODA inspections of ATI and Wooster Grounds pesticide records: ODA inspector has shown up at ATI and grounds. There were some small issues that have been resolved. Anyone doing spraying on campus should expect “continued” inspections.
- e. Other old business from committee members: none

3. New Business

- a. Updates: Safety, Police and Fire: Kevin Brown has been hired as a part time officer. He is also a full time officer in Millersburg with ~15 years of experience.

There has been a case of theft of produce from HU1 – that investigation is ongoing. If you see anything on the farms that appears out of place – call the police and try to get a license plate but do not confront them.

- b. New business from committee members: Work Alone Policy was just sent around campus in response to an incidence in Columbus. It was discussed and mentioned that it is very challenging to implement the policy as people often are in labs alone or in offsite locations working alone. It was noted that doors should never be propped! Carry keys with you!

It was noted that there is no longer a Wooster specific accident report form with directions to MedPro. We are to utilize the OSU form – which currently does not have directions to regional campus emergency medical facilities (MedPro in Wooster). Mike Klingman will work to see if we can get directions to these regional facilities added to the form or posted as a supplemental form.

The charter for the Wooster Campus Safety Committee needs to be reviewed and updated if needed and voted on for approval at the next meeting. Also, elections for officers will be at the next meeting.

- c. Live 'n Learn: Lee shared that they had just received numerous brand new laminar flow hoods and that within 2 months the side of one of the units shattered. It was under warranty and will be repaired. Always be careful around equipment (even if new).

The next meeting is scheduled for November 16, 2016 at 8:30 am in the Fisher Conference Room.

Motion to adjourn the meeting was made by Jim Hacker and Lee Wilson seconded.

Respectfully submitted,
Scott Wolfe, Secretary