

**THE OHIO STATE UNIVERSITY  
WOOSTER CAMPUS SAFETY COMMITTEE  
OARDC, ATI, and Research Stations  
Minutes of March 15, 2017 Meeting**

**PRESENT:** Dave Drake, Lee Wilson, Ryan Brooks, Nathan Donley, Cheri Nemes, Mike Klingman, Jim Buxton, Mike Reding, Janet McCormick, Jim Hacker, Roger Hamilton, Scott Wolfe, Andy Michel

The meeting was called to order by Roger Hamilton, Chair.

**POINTS OF DISCUSSION**

1. Discussion of the minutes from January 18, 2017. Jim Buxton moved to approve minutes, Ryan Brooks seconded. Minutes approved and will be added to website by secretary.
2. Old Business
  - a. Occupational Medicine Meeting updates: It was reminded that if anyone in any departments is using pesticides to let Roger know so he can create a list of pesticide users and share that list with OccMed.
  - b. Review and Reapprove Revisions to Safety Committee Charter: The changes from January have been made and the charter approved. Mike Klingman moved to approve, Ryan Brooks seconded.
  - c. OSU Work Alone Safety Program document: EHS will communicate the Work Alone program to campus as they see fit.
  - d. Wooster Campus version of OSU accident report form: It was noted that the accident report form will be clearly located on the EHS site and that on the EHS site there will be Wooster specific directions – but that the form will not be altered at this time.
  - e. Safety Committee website update: The new WCSC website is: <https://u.osu.edu/wcsc/> The site is live and public. A few minor revisions have been sent by email to Scott and already made. Any revisions or questions about the site can be sent to the secretary (Scott Wolfe) The site will remain a simple source for the minutes and agendas for upcoming meetings and will not attempt to serve as a safety resource – that will be the EHS site.
  - f. Faculty representative alternate: no updates
  - g. Other old business: Roger asked about the status of the Hort & Crop concern regarding disinfectant being used as air freshener in the bathrooms. Dave said that he met with Joe Messenger and the custodial supervisor and the disinfectant is not being left in the bathrooms any more.

Dave gave an update on the brown recluse situation at Schaffter. He said that through much research and discussion it was decided the best course of action was to use sticky traps that are specific to that type of spider. These are used as both monitor and control. In addition, Dr. Benfield will be releasing a campus wide notice to inform people of the issue and what precautions to observe. Dave ended the discussion by saying that

while EHS is there to advise and help departments in situations like this, it is not their responsibility to remove or control pest problems. This is a departmental responsibility.

### 3. New Business

- a. Updates: Safety, Police and Fire: Lab inspections on Wooster campus have begun. Hood inspections are also on going. Any issues stemming from inspections that need a facilities work order to repair can be submitted on the new EHS website. This way Dave can keep track of safety related repairs on campus.

If any departments (any number of people) would like ALICE training, they are to contact Officer Chad Stanton.

- b. Viability of formation of Campus wide emergency response team: In an emergency, the first thing to do is to call 911. Dispatch will send the correct emergency services. Roger will discuss the question of a response team on campus with Seth.
- c. <http://agsafety.osu.edu/cfaes-employee-safety-training> It was noted that the college has a website that outlines required training for various employees and where to find that training. This site is organized by Kent McGuire and he can be contacted with further questions on CFAES safety training.
- d. New business from committee members: It was requested that the Clean Harbors pick up schedule be posted on the new EHS site. Dave will see if they can provide that schedule and he would put it on the EHS site.
- e. Live 'N Learn: In FABE, there was an incident where sodium hydroxide got into a student's eye. He used the eyewash and was taken to the ER and followed up with an eye doctor. The incident report form was filled out and the follow up has been that face shields or goggles should be worn when handling chemicals. The student was wearing glasses, so was not wearing goggles. Face shields have been added to all FABE labs and safety procedures reviewed. The safety procedures were followed and luckily there was no serious injury. As a reminder, eyewash stations should be flushed weekly (and logged) and if there is any flow or temperature issues, a work order should be submitted immediately.

The next meeting is scheduled for May 17, 2017 at 8:30 am in the Fisher Conference Room.

Motion to adjourn the meeting was made by Jim Hacker and Mike Klingman seconded.

Respectfully submitted,  
Scott Wolfe, Secretary