

# University Staff Advisory Committee

---

**Business meeting minutes: 03/08/2017, 8:30am – RPAC Meeting Room #1**

*Attendees: Thomas Hatch, Liz Gordon-Canlas, Heather Link, Cindy Davis, Melanie Baker, Megan Hastings, Jerri Dillard, Trina Beebe, Lisa Mayhugh, Kelli Kaiser, Sarah Dawson, Jodi Joerg-Andreoli, Nichole Prete, Kelsey Nussbaum, Megan Sayres, Andrew Jordan, Kris Meyers, Ginny Corso, Tom Gessells, Anne Minnick*

## **Guest Speaker: Heather Link, Associate Secretary – Board of Trustees**

- 20 Board of Trustees members
  - 17 are appointed by the Governor
    - 15 Trustees with full voting rights appointed to serve a 9 year term.
    - 2 Student Trustees – one undergraduate and one graduate/professional student – serve 2 year terms. Students have full voting rights – we are the only state university that does this.
  - 3 “Charter” Trustees serve in an advisory capacity – they do not need to reside in Ohio and do not have voting rights.
    - Board of Trustees members are not paid by the university; their service is voluntary
    - They are responsible for the hiring and termination of the President as well as conduct the president’s annual performance review process
    - The Board doesn’t approve policy – however, they do approve the governing documents of the university. Examples: Board bylaws, rules of the university faculty, code of student conduct. The board also sets the overall budget, -approves new degree programs, , tuition and fees, and degrees and certificates.
    - In the past the way Chair was chosen was the most senior board member. Now, they get nominations and work with the governance committee to select Board of Trustees Chair
    - Items reviewed and approved by the board typically come through a committee prior to being voted on by the full board. Board committees do not have the authority to approve items, can recommend to the board for approval.
- Standing Committees
  - Academic affairs and student life
  - Finance
  - Audit and compliance
  - Advancement
  - Governance
  - Master planning and facilities
  - Talent and compensation
- Wexner Medical Center Board and its committees also fall under the purview of the Office of the Board of Trustees

## **Guest Speaker: Randy Smith, Vice Provost – OAA**

- He is one of 5 Vice Provosts
- Works with anything regarding curriculum changes and restructuring of colleges
- Reviews 100 departments and colleges
- Leads reaccreditation with the Ohio Learning Commission
  - Every year we submit information to the federal government for review
  - OSU is measured against 5 criteria
    1. What is the **Mission** of the institution? How is the **Mission Statement** developed?
    2. Commitment to **Diversity** and outreach
    3. **Integrity** of the institution
    4. **Teaching and Learning** – what is the quality? Are we evaluating the programs?
    5. **Resources and Planning** - do we have the resources to do the above items?
- It used to be a 10 year gap between the reviews, but they’ve now included a review at 4 years.
- March 20 & 21, OAA will be holding open sessions – strongly encourage staff to attend.

- One additional project forthcoming is a review of the general-education program at OSU
1. **Chair:**
    - Elections coming up in the next month – consider running for Chair-elect, or Vice Chair
  2. **Chair Elect:**
    - 23 applications for USAC 2017-2018 membership
  3. **Communications:**
    - No updates
  4. **Treasurer/Recorder:**
    - Approval of prior business meeting minutes
  5. **Subcommittees:**
    - **Governance:**
      - SCDG – 68 winners – dispersed \$68,000
      - Possibly updating the rubric
    - **Staff Compensation & Benefits (SCBS)**
    - **Outreach & Engagement (O&E)**
      - Hidden Benefits Fair – looking for volunteers
  6. **OHR Liaison, Tracey Pawlowski**
  7. **Task Forces**
    - Health & Wellness
      - To schedule another REACH training
    - Diversity & Inclusion
      - Reviewing the diversity policy
  8. **Items for Group Discussion:**
    -
  9. **Subcommittee time**