University Staff Advisory Committee

Business meeting minutes: 12/9/2015, 8:30am – US Bank Conference Theater, Ohio Union

In attendance: Lila Andersen, Trina Beebe, Amy Carey, Cindy Davis, Erin DeGiralomo, Liz Gordon-Canlas, Jodie Jeorg, Julie Hannahs, Thomas Hatch, Carrie Jarka, Megan Johnson, Kelli Kaiser, Brian Keller, Anne Minnick, Chris Morway, Kelsey Nussbaum, Chris Rader, Nikole Prete, Jeff Stuecher, Lindsey Tapp, Julie Vargo, Derek West, Tracey Pawlowski (ex officio)

1. Chair:
   • Town Hall Forum
   • Meeting with President Drake 12/11
     o Every member should come with a question for the President
   • Background Check Policy Handout
     o Will be distributed over email today; send feedback to Derek
   • Exec team met with President briefly yesterday
     o Big take-away was that we should spend our grant funding and not keep it in an account somewhere

2. Chair Elect:
   • New Member Task Force
     o Will kick off in February

3. Communications

4. Treasurer/Recorder:
   • Budget update
   • Reviewed and approved minutes from October 14 and October 28 business meetings

5. Subcommittees:
   • Governance
     o Staff development grants will be opening again in January
     o Manager grants open now; will be open on rolling basis; requests must be put in one month before event
     o External committee seat has opened up on Ohio Union Council; led by students; if anyone is interested, let Chris Morway know
   • Staff Compensation & Benefits (SCBS)
     o Graduate tuition report
       ▪ Kudos to Jeff Stuecher and Kelsey Nussbaum for writing report
     o Health and Wellness updates (led by Erin DeGiralomo)
       ▪ Plans to visit staff meetings to get feedback about how to engage staff
       ▪ Would like all USAC members to commit to become Wellness Innovators
         • Training on January 12 available
   • Outreach & Engagement (O&E)
     o Hidden Benefits Fair discussions/planning underway; emails are being prepared

6. OHR Liaison, Tracey Pawlowski
   • More policies coming next year
   • BuckeyeLearn: continue to visit site; new content being implemented into site

7. Other Business

8. Set up for TownHall with Pres. Drake (9:30 – 10:30 a.m.)