Business meeting minutes: 1/27/2016, 8:30am – RPAC Meeting Room #3


1. Chair:
   - Comprehensive Energy Plan Update
   - Board of Trustees Meeting 1/28 and 1/29
   - Small Group Discussions
     o USAC Finances (Led by Amy)- Ideas for utilizing funding currently available to USAC:
       ▪ Lunch and learn opportunities
       ▪ Grants
       ▪ Marketing/communications efforts
       ▪ Emergency Employee Fund
       ▪ Staff recognition: one-time cash award
       ▪ Create an endowed fund?
       ▪ Minimally spend money made from HBF
       ▪ Additional wellness events
       ▪ Columbus City Schools support
       ▪ Community involvement
       ▪ Staff development workshops: develop series for BuckeyeLearn
       ▪ RoadShows
       ▪ USAC Scholarships
       ▪ Leadership conference
       ▪ Purchase of treadmill desks
       ▪ Giving money to Campus Campaign area along with volunteer opportunity
       ▪ Build a system for grants management
       ▪ Scholarships for employees taking classes
       ▪ HealthAthlete
       ▪ Matching donations
       ▪ Local SAC grant program
     o Flexible Work Policy (Led by Carrie)
       ▪ Reasons for flex work
         • Childcare
         • Parent care
         • Traffic/distance
       ▪ Challenges
         • Inconsistent policies and forms across units
         • Work from home is not an excuse to not have child care
         • Removing barriers to working from home: make VPN easy, simple
         • Adding reason for denial on flex work form
         • Asking OHR to help manager/employer find middle ground
         • Consider adding whether flex work is possible on the job description
         • Make HR resources available to people
         • Workers comp issues
       ▪ Other
         • Free training available on EdX
         • Collect success stories from units and share
         • Using technology like Kubi for people to participate in meetings/discussions remotely
         • Share info at Hidden Benefits Fair
     o Staff Advisory Committee engagement (Trina/Sarah)
       ▪ Postponed until next business meeting

2. Chair Elect:
• New Member Task Force update
  o Committee met
  o Application period open on February 1
  o Will be reaching out to try to diversify applicant pool
• Upcoming speakers in February
  o Jennifer Beard, Women’s Place
  o Beth Snoke, Traffic, Transportation and Parking

3. Communications
• Facebook campaigns
• Website updates
• Winter newsletter in progress

4. Treasurer/Recorder

5. Subcommittees:
• Governance
  o Continue to promote grants: last week to apply
  o Anyone interested in assisting with scoring of applications, contact Chris
• Staff Compensation & Benefits (SCBS)
• Outreach & Engagement (O&E)
  o Registration for HBF continuing
  o Work out logistic details to HBF to make it easier for vendors
  o Order bags for HBF
  o Working on end-of-year recognition breakfast

6. Task Force on Diversity and Inclusion
• First meeting of task force held
• OHR shared with group what types of diversity data are available
• Arranging meeting with diversity council at Med Center

7. OHR Liaison, Tracey Pawlowski
• Pre-boarding/ on-boarding process under review
• BuckeyeLearn
  o Units are still going through implementation process
  o 10,672 unique visitors; 11,597 learning object completions to date

8. Other Business