

Dear Student:

Congratulations! It is a pleasure to inform you that your application for admission to the **ISA Hispanic Studies, Valencia (SU 1)** has been approved.

Please read the following information carefully.

A new education abroad record has been created for you. You will need to login to the following site to access your (post-decision) program application page for follow-up information, after reading this acceptance letter: educationabroad.osu.edu. Though some items may seem redundant, all are required.

Once logged in to your education abroad program application page, *click commit or decline*, and complete the *Acknowledgement of Understanding Questionnaire* by **February 6**. **Failure to do so will result in removal from the program. More information is below.**

OIA PROGRAM COORDINATOR

My name is **Jenny Kraft** and I am the OIA Education Abroad Program Coordinator for the **ISA programs**. Please feel free to contact me when you have questions and/or concerns.

PRE-DEPARTURE ORIENTATIONS

OIA pre-departure orientations are carefully planned to help you prepare for your education abroad experience.

As an education abroad participant you are required to view the online Health and Safety Orientation posted in the Learning Content section of your application, and submit the corresponding assessments **within one month**. The completion of these assessments is required prior to attending the in-person orientation noted below.

You will also be required to attend an in-person Third Party Provider/Direct Enroll Orientation. Please RSVP to ONE of the following sessions using the link below:

Tuesday, March 21, 10:30 am – 12:30 pm, 160 Enarson

<http://events.constantcontact.com/register/event?llr=l4aoagfab&oeidk=a07edqnbeil5c8cf3d0>

Thursday, March 23, 3:30 – 5:00 pm, 160 Enarson

<http://events.constantcontact.com/register/event?llr=l4aoagfab&oeidk=a07edqnc9keae816d6>

Friday, March 31, 1:00 – 3:00 pm, 160 Enarson

<http://events.constantcontact.com/register/event?llr=l4aoagfab&oeidk=a07edqned1k1cb80ce2>

PASSPORT

If you do not already have a passport, **you must apply for one immediately**. If you are a U.S. citizen, you may pick up an application at most post offices, including the Campus Post Office on West 18th or at <http://travel.state.gov/>. If you already have a valid passport, please make sure that it does not expire six months after your program ends.

VISA

You are responsible for understanding your program's visa requirement given your citizenship. Please work with your program provider/host institution to take the necessary steps to apply (if applicable).

TRANSPORTATION

You are responsible for making your own travel arrangements to and from the program. Please refer to your **ISA** materials for airport pick up details before booking your flight.

ELIGIBILITY AND CONDITIONS FOR PARTICIPATION

You are subject to the eligibility information as stated in the online program brochure and the education abroad application. If you become ineligible for this program between now and departure due to an academic or disciplinary issue, your application will be nullified and you will be subject to the refund policy outlined below.

Additionally, please carefully review the [Conditions for Participation](#). Your acceptance to the program is contingent upon meeting these.

REGISTRATION

Because you have elected to participate on this program through Ohio State, you are required to be registered at Ohio State. Registration instructions will be provided at a later date.

Please be reminded that this is a temporary registration which will be replaced by the individual Ohio State course equivalents assigned to the courses you complete abroad and letter grades earned upon receipt of your transcript (approximately 2-3 months following the end of the program).

Reminder: Please complete the Student Financial Responsibility Statement on Buckeye Link when it appears. Failure to do so will result in a hold and you will be unable to enroll in your education abroad course.

EVALUATION OF YOUR STUDY ABROAD CREDIT

All coursework you take overseas will be for graded, Ohio State credit. Pre-departure: OIA policy requires that you have all the courses you plan to take on your program evaluated by the Transfer Credit Coordinator(s) in the appropriate OSU academic departments prior to studying abroad. Transfer Credit Coordinators will evaluate the course(s), assign Ohio State course equivalencies, and record this information on the OIA Evaluation of Credit [Form](#).

FINANCES

Fees are paid to **both** Ohio State and **ISA** respectively. Ohio State does not make payments on your behalf, nor is financial aid transferred between the two institutions.

1. Ohio State Fees (please refer to the university's [Academic Calendar](#) for fee due dates): GeoBlue Insurance (\$1.50/day)

Non-resident students are required to pay a \$5.00 non-resident fee to Ohio State in addition to the aforementioned fees.

2. **ISA fees:** **ISA** will bill you directly. Payments must be made according to their payment schedule for Ohio State students. You will receive information from **ISA** delineating their payment schedule.

If you plan to use financial aid toward the **ISA** payment, please be sure to set up direct deposit into your personal bank account

IMPORTANT! The release of your Ohio State financial aid cannot be changed to accommodate **ISA** billing cycle. Financial aid will be released approximately 5-7 days prior to the start date of your Ohio State term of enrollment. If you plan to use financial aid in order to make payments to **ISA**, you will need to work directly with them early on to determine if a portion of their payment may be deferred based upon expected aid. You may be expected to make payments months prior to the release of your financial aid and should plan accordingly.

An itemized list of your estimated program expenses is **available upon request (beginning April 1)**. Education abroad participants may submit a cost of attendance appeal with the Office of Student Financial Aid. Information regarding the appeal process will be sent by mid-April.

The cost of attendance appeal will allow the Student Financial Aid Office to include the additional expenses associated with your education abroad program to your regular cost of attendance budget. Education abroad participation does not imply (guarantee) that you will receive additional financial aid and your award information may not be known at the time of program admittance. Though cost of attendance appeals may not be considered until mid-April, please contact the [Student Service Center](#) with any questions regarding your financial aid packaging or awards.

WITHDRAWAL OR REMOVAL FROM PROGRAM AND CANCELLATION POLICY

If you do not click commit or decline your acceptance in your application, and complete the Acknowledgement of Understanding, within 10 days of being accepted, you will be removed from the program and will forfeit the \$150 application fee.

You must inform **ISA** and me immediately by email if you plan to withdraw from the program. If you withdraw or become ineligible any time after the 10 days, you will be held responsible for a \$200 cancellation fee.

Questions regarding the refund of fees paid to **ISA** must be directed to **ISA**. Please review their withdrawal/refund policy if you have not already done so.

PRIMARY MEDICAL INSURANCE/SUPPLEMENTAL MEDICAL INSURANCE

[Primary and supplemental international insurance](#) are required for all Ohio State education abroad programs.

TRAVEL MEDICINE CONSULTATION

OIA encourages all education abroad participants to make an appointment for a [Travel Medicine Consultation](#) at the Ohio state Student Health Center or with your personal physician. Please schedule this at least two months before you depart for your program.

EDUCATION ABROAD PROGRAM APPLICATION PAGE

The information contained in this email, along with other important program-specific details will be posted in your education abroad program application page. The post-decision documents are due **within one month.**

You are also encouraged to review OIA's website for further general information.

EDUCATION ABROAD HANDBOOK

You are required to review the Education Abroad Handbook which can be found online. You are responsible for knowing and understanding all information contained in the [Education Abroad Handbook](#).

DOCUMENT SUBMISSION

You are required to commit or decline your acceptance, and complete the Acknowledgement of Understanding by February 6, 2017. Please complete the post decision phase of your application within one month.

SOCIAL MEDIA

If you choose to stay in touch with friends and family via social media while you're abroad, stay connected with OIA as well! Like us on [Facebook](#) and follow us on [Twitter](#) and [Instagram](#) to share your study abroad experience with us.

Again, please accept our congratulations on your admission to this program. OIA looks forward to helping you prepare for your international experience. If you have any questions before the first pre-departure orientation, please feel free to contact me.

Sincerely,



Jenny Kraft Program Specialist, Education Abroad

Office of International Affairs

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*Ohio State is a recipient of the [2014 Simon Award](#)
for Comprehensive Internationalization*