

# **APPLICATION TO THE 113TH CLASS OF SPHINX**

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## **What is SPHINX?**

SPHINX senior class honorary for men and women was founded at The Ohio State University in 1907 and is the oldest honor society on campus. Since its inception, SPHINX remains one of the most prestigious honoraries at The Ohio State University. Ohio State students and alumni hold SPHINX in high esteem and respect. SPHINX members and alumni carry out the traditions of SPHINX and represent the pride of The Ohio State University.

The objectives of SPHINX, as established by its founders in 1907, are:

- To recognize and honor students who have shown success in various fields of endeavor, and
- To create a bond of fellowship in which each individual will use his or her abilities to enhance and promote the best interests of The Ohio State University.

## **Selection Criteria**

Selection for SPHINX is based on scholarship, leadership and direct contribution to The Ohio State University. Each class of SPHINX is limited to no more than 24 students who fulfill these criteria and have notable achievements in various fields of endeavor. Linking into SPHINX is a distinct honor. The participation and commitment of all new links is a tradition of SPHINX that each class upholds.

In addition to the requirements outlined above, all applicants must have a minimum 3.00 GPA, will be verified at the end of Autumn 2018. Also, applicants must have at least 60 credit hours after Autumn 2018 and plan to graduate any semester after Summer 2019.

***Please note that Mortar Board is also a senior class society at The Ohio State University. Individuals are permitted to apply to only one of the two honoraries.***

Please note that, as with all the honoraries, SPHINX has a membership fee, which is currently set at \$85. This is reassessed upon initiation into SPHINX.

## **Application Deadline**

The application deadline for the 113th Class of SPHINX is 5:00 p.m. Friday, January 18, 2019.

Completed applications should be sent to [ohiostatesphinx113@gmail.com](mailto:ohiostatesphinx113@gmail.com). You will receive an email confirmation within 48 hours of submission of a completed application (including letter of recommendation); please contact Evelin Nunez-Rodriguez at [nunez-rodriquez.1@osu.edu](mailto:nunez-rodriquez.1@osu.edu) if you do not receive a confirmation email. Letters of recommendation should be submitted by the deadline to [ohiostatesphinx113@gmail.com](mailto:ohiostatesphinx113@gmail.com). No application will be considered after this time.

## **Contacts for more information**

If you have questions about the application process, please contact Evelin Nunez-Rodriguez, SPHINX Sergeant-at- Arms, at [nunez-rodriquez.1@osu.edu](mailto:nunez-rodriquez.1@osu.edu). If you have questions about the intent of the questions, or about the presentation and format of answers to the questions, please contact one of the SPHINX advisers: Felix Alonso, 614-688-3129 ([alonso.2@osu.edu](mailto:alonso.2@osu.edu)); Terry Gustafson, 614-292-1832 ([Gustafson.5@osu.edu](mailto:Gustafson.5@osu.edu)); Ebony Smith, 614-292-3383 ([smith.3053@osu.edu](mailto:smith.3053@osu.edu)). For additional information go to: <http://www.sphinxosu.com/>

## **GENERAL INSTRUCTIONS FOR THE 113th CLASS - SPHINX APPLICATION**

Follow these instructions carefully to avoid any difficulty in processing your application. Failure to follow instructions may affect the evaluation of your application.

### **A. A completed application consists of:**

- Information sheet (one page)
- Resume (one page)
- Typed responses to items #1-6 (two pages)
- One recommendation letter (emailed separately from information sheet, typed responses, and resume). See page 5 for instructions.

B. The information sheet must be filled out and included with the resume and completed typed response items. A document containing only the information sheet is available on our website for your convenience in filling out the application. Please fill out the information within the allotted space. Abbreviate if necessary. Please email this as separate document labeled "Last name, First name\_Information Sheet" to [ohiostatesphinx113@gmail.com](mailto:ohiostatesphinx113@gmail.com)

C. List, in a professional resume format: your activities, community service, honors, and work experiences during your college career. Include positions held, dates, and major responsibilities. Also, please specify approximate time commitment involved with each activity, either as hours/week or hours/month. The quality of your involvement is more important than the quantity of activities. Please do not use more than one page for your resume. Please email this as separate document labeled "Last name, First name\_Resume".

- Please do not use font smaller than 10-point type.
- Please do not use margins smaller than  $\frac{3}{4}$  inch.
- Ensure that your name and email have been removed from your resume.

D. Responses to essay questions #1-6 must be typed. Please do not use more than two pages total. Please email this as separate document labeled "Last name, First name\_TypedResponses". Further instructions for the typed responses are provided on page 5.

- Please do not use font smaller than 10-point type.
- Please do not use margins smaller than  $\frac{3}{4}$  inch.
- Please do not show your name on any of these two pages.

E. Completed applications should be emailed to [ohiostatesphinx113@gmail.com](mailto:ohiostatesphinx113@gmail.com) by **5:00 p.m. FRIDAY, JANUARY 18, 2018** as one e-mail containing three PDF documents, with your "Last name, First name\_SPHINX Application" as the subject of the email. The three PDF documents should be titled "Last name, First name\_Information Sheet", "Last name, First name\_Resume" and "Last name, First name\_TypedResponses".

F. Recommendation letters should be emailed to [ohiostatesphinx113@gmail.com](mailto:ohiostatesphinx113@gmail.com) by the recommender by the application deadline with the document and subject of the email labeled as "Applicant's Last Name, First Name\_SPHINX Recommendation". Late applications and recommendation letters will not be accepted.

## Information Sheet

Please include this information for your application.

**This sheet will be separated from the remainder of your application.**

<b>Full Name:</b>	<b>Preferred Gender Pronoun:</b>
<b>Student ID #:</b>	
<b>Campus Address:</b>	
<b>Campus Phone:</b>	<b>Email:</b>
<b>Parent(s)/Guardian(s) Name(s):</b>	
<b>Relationship:</b>	<b>Primary Language:</b>
<b>Phone:</b>	<b>Email:</b>
<b>Parent(s)' Address:</b>	
<b>Parent/Guardian Name: [if separate]</b>	
<b>Relationship:</b>	<b>Primary Language:</b>
<b>Phone:</b>	<b>Email:</b>
<b>Parent(s)' Address:</b>	
<b>Major(s)/Minor(s):</b>	
<b>Expected Graduation Date:</b>	
<b>Cumulative Point Hour Ratio (GPA) at the end of Autumn 2018:</b>	
<b>Place of Employment:</b>	<b>Phone:</b>
<b>Name of Recommender:</b>	<b>Email:</b>
<b>Office/Department:</b>	
<b>How did you hear about SPHINX?</b>	
<b>Hometown:</b>	<b>Shirt Size:</b>

I hereby give permission for SPHINX to review my academic records and verify that I meet the minimum grade point required for membership in SPHINX at The Ohio State University. I also declare that, to the best of my knowledge, the information I have provided is correct and representative of me.

<b>Signature</b> (Type Full Name):	<b>Date:</b>
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## **INSTRUCTIONS FOR ESSAY RESPONSES FOR 113th CLASS - SPHINX APPLICATION**

Please **do not** show your name on any of these two pages.

1. Choose one experience from your resume. Explain how your involvement with that experience has advanced, bettered, or promoted The Ohio State University and/or the community.
2. Give an example of your initiative in scholarship.
3. Discuss the greatest challenge you have faced since entering The Ohio State University and its impact on you.
4. SPHINX is composed of no more than 24 diverse individuals. Explain what membership would mean to you and what unique contribution you would make to the organization.
5. What will you remember most about The Ohio State University in ten years?
6. In 25 words or less, how do you hope your epitaph will read? Remember to exclude your name from the application.

## INSTRUCTIONS FOR THE LETTER OF RECOMMENDATION

### To the Applicant:

1. One Letter of Recommendation must be completed by a faculty, staff, or other OSU-affiliated person.
2. The recommendation letter must be emailed to [ohiostatesphinx113@gmail.com](mailto:ohiostatesphinx113@gmail.com) as a PDF document directly from the recommender.
3. It is your obligation to make sure this Letter of Recommendation is submitted on time.
4. You will receive a confirmation email within 48 hours of submission of your complete application (typed responses and letter of recommendation). Please contact Evelin Nunez-Rodriguez at [nunez-rodriquez.1@osu.edu](mailto:nunez-rodriquez.1@osu.edu) if you do not receive a confirmation email within 48 hours.

### To the Recommender:

1. The Letter of Recommendation should discuss the personality traits and character of the applicant, which have been instrumental in advancing the interests of The Ohio State University. Please be very specific and use details, examples, and level of involvement to help describe these traits. Additionally, please explain how you know the candidate and how long you have known him/her.
2. The Letter of Recommendation should consist of no more than two pages. Please do not use font smaller than 10-point type or margins smaller than  $\frac{3}{4}$  inch.
3. Because we strive to conduct a blind selections process, the applicant's name should not be included in the body of the letter if at all possible. For example, simply use "The student is...; the student did..." Also, do not include the name of the applicant in the header or footer.
4. The Letter of Recommendation should be emailed to [ohiostatesphinx113@gmail.com](mailto:ohiostatesphinx113@gmail.com) as a PDF document. Please name the Document and label the subject of the email "Applicant's Last Name, First Name\_SPHINX Recommendation".
5. The Letter of Recommendation must be submitted no later than **5:00 p.m. on FRIDAY, JANUARY 18, 2019.**
6. Any questions or problems should be directed to one of the SPHINX advisers: Felix Alonso, 614-688-3129 ([alonso.2@osu.edu](mailto:alonso.2@osu.edu)); Terry Gustafson, 614-292-1832 ([gustafson.5@osu.edu](mailto:gustafson.5@osu.edu)); Ebony Smith, 614-292-3383 ([smith.3053@osu.edu](mailto:smith.3053@osu.edu)).

Please acknowledge that one letter of recommendation must be sent from the recommender to [ohiostatesphinx113@gmail.com](mailto:ohiostatesphinx113@gmail.com) by the deadline