**January 2016**

**OSU-PDA Monthly Meeting Agenda**

January 20th, 2016 4-5pm

DHLRI Rm 160

**Introductions and brief background on the PDA –** The PDA was established in Jan 2013 with support from the Office of Research, is run by Postdoc volunteers and supported by advisors from the Office of Research (Jeff Agnoli) and the College of Arts and Sciences (Marcela Hernandez). The PDA receives financial and mission support from the Graduate School, Office of Research, Colleges of Arts & Sciences, Food, Agricultural & Environmental Sciences, and Engineering, Medicine, Veterinary Medicine, Public Health, Dentistry, and Education and Human Ecology, and receives administrative support from Life Sciences and Environmental Sciences Networks. Promoting the academic and non-academic career goals of its members.

* Advocating for constructive changes in the research environment and in policies that affect the lives of postdocs and their families
* Maintain a charter with the National Postdoc Association: You are all members!
1. **General PDA Business,** Hugh Morris, Co-Chair (Sept 2015 – Current), April Joice, Co-Chair (Oct 2015 – Current)
	1. **Travel Award to NPA.** At this time the PAC will not be able to fund a travel award to the NPA meeting. The PDA could fund a reward, and the PAC would reimburse if funding became available. If the PDA would want to fund a PDA member to attend the NPA meeting. PAC as two plans of action.
	2. PDA decides (voted) to provide travel award of $1000 to a PDA member to attend the NPA.
	3. PAC will provide an application format for the travel award application.
	4. Email notification will be sent to the PDA officers/ committee chairs to file application with recent deadline.
		1. **Vote on funding the award and eligibility**
		2. **Deadline for early registration is February 5th**
2. **Current Postdoc Issues/Announcements:**
3. **Announcements from the Postdoc Advisory Council (PAC): April Joice**
	1. Marcela has checked with HR regarding parental leave. Nothing yet, but she will contact them again.
	2. Helene Cweren (Director of Undergraduate Research Office) is going to begin attending PAC meetings.
		1. She would like to discuss the possibility of offering a workshop to postdocs on how to train undergraduates.
	3. Postdoc Office
		1. Office of Research has pledged $45,000 of support.
		2. The other two main contributors in the proposal are the Graduate School and the Office of Academic Affairs.
			1. Waiting to hear from the Office of Academic Affairs.
			2. Will contact the Graduate School after hearing back from the provost.
		3. If Jeff does not hear from the OAA by the end of the month there will be a short-term MOA to the Dean’s offices to keep the PAC solvent until June. There will also be consideration of approaching the Deans before hearing back from the OAA.
	4. Professional Development – Marcela is moving forward with OUAB to set up an event that will prepare postdocs for non-academic job interviews. Event to get the resume checked, elevator speech, LinkedIn profile etc.
4. **Updates from the Secretary – Sayak Bhattacharya**
	1. None
5. **Updates from the Treasurer** **– Ioannis Mergos**
	1. **Balance** on the account is $5623.91. Plus cash from T-shirts sold ($110).
	2. **T-shirts**: 11 sold, 1 requested. 36 still available
6. **Committee Updates**
	1. **Policy and Advocacy**
		1. Finishing report on the Parental Leave Focus Group.
		2. Working with Marcela on a summary of benefits document.
		3. Preparing for the PPCW Meeting. Discussing the attendance and will put together the presentation shortly. Allotted 40 mins for presentation on February 4th.
	2. **Website** – None/ Cantara will help in Yoshie’s leave period.
	3. **International**
		1. Newsletter initiative. Suresh will advertise to recruit people to contribute to the newsletter.
		2. Working on OIA survey, OIA wants the PDA to be involved.
	4. **Professional Development – Zeenia Kaul (Chair)**
		1. January 2016 PDA Kickoff
			1. Flyer – done (distributed via listserv, Facebook, OnCampus, committee members in respective buildings?, research commons?)
			2. Faculty participation – Prof. Altaf Wani, Assoc. Prof. Samir Archarya, Assoc. Prof. Paul Goodfellow
			3. Refreshment menu – confirmed
			4. Agenda: Open remarks (Hugh- about PDA) -> committee introductions (PD, Social, International, and Policy) -> faculty brief introductions -> social hour
		2. Tentative schedule for PD seminars
			1. **February** – Teaching opportunities around campus (UCAT)
			2. **March** - Strategic planning for junior faculty position (Dr. PsarasMcGrier, Assistant Professor in the Department of Chemistry and Biochemistry, will be giving a presentation on what it takes to prepare a solid application packet that will help to make you more competitive in today’s job market. Topics include: application process, preparing proposals, interviewing, negotiating job offer, and finally life as tenure-track faculty member. Though his talk is geared towards academia, many of the same principles can be applied towards industry applications.
			3. **April**  - Career outside academia panel discussion (need suggestions)
			4. **May -**  Resume Writing
			5. **June** – Interviewing for industry (mock interview practice session included)
			6. **July**- flash talks
			7. **August** –
			8. **September** – Salary negotiation
			9. **October** – Recruiter round table
			10. **November** – Life-work integration
			11. **December** - ?
	5. **Social** – **Atsuko Uchida**
		1. Kick off event between the Professional Development and Social committees is scheduled fro 4-5:30 on January 28th at BRT room 105. (We are recruiting “Volunteers” for set-up and clean-up!!)
		2. Next PDA coffee break is scheduled for Tuesday, February 9th. (Location TBD; Last coffee break was held at the medical center area, so it could be Physics or Chemistry department building area).