

OHIO STATE UNIVERSITY ADMINSTRATIVE PROFESSIONALS

Bi-monthly Newsletter

What's new with OSUAP?

Bi-monthly meeting

What better way to start the new year than by highlighting past achievements and showcasing the skills you've mastered so far? One great way to do this is by creating Your Professional Profile. This free virtual workshop will be hosted by Stephanie Mizer, Sr. Manager, Talent Acquisition in the Office of Human Resources, January 10, noon-1 p.m. Follow the link below to add this event to your calendar, you won't want to miss it!

More information

Mentorship Corner

The <u>OSUAP Mentorship Working Group</u> has been hosting a series of mentorship gatherings focused on resumes. Whether you are actively looking for a position, updating your position description or are preparing for an unexpected job change,

these peer-led sessions are for you. Our last session will be held January 25 at noon, and will focus on Resume Review. To sign up for one of the sessions, complete the below survey. Space is limited to allow for interactive conversations during the gatherings.

Sign-up today!

Donations to the OSUAP fund

Support the OSUAP in its mission of fostering professional development and networking to to facilitate professional growth. The OSUAP fund further reaches members through various award opportunities and sponsored events. Both monthly and one-time gift options are accepted. Search fund number 314852 or Ohio State University Administrative Professionals Development Fund.

Donate here

New winter social channel on Teams

Wintertime is here and so is our newest social channel! Snow angels, fireplace chats and hot cocoa are a few things that help bring seasonal comfort and enjoyment alongside the chill during this time of year. Join in on the winter fun!

Important dates

Martin Luther King Day Monday January 15, 2024

LSA Submission Deadline Monday January 15, 2024

More important dates

Suggestions?

Have an idea for OSUAP?

If you have a content suggestion for future issues of the newsletter or events for OSUAP members, please send an email to our President, <u>Heidi Hamblin</u>, for consideration.

Resources and tools

About OSUAP

Membership



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The Ohio State University









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