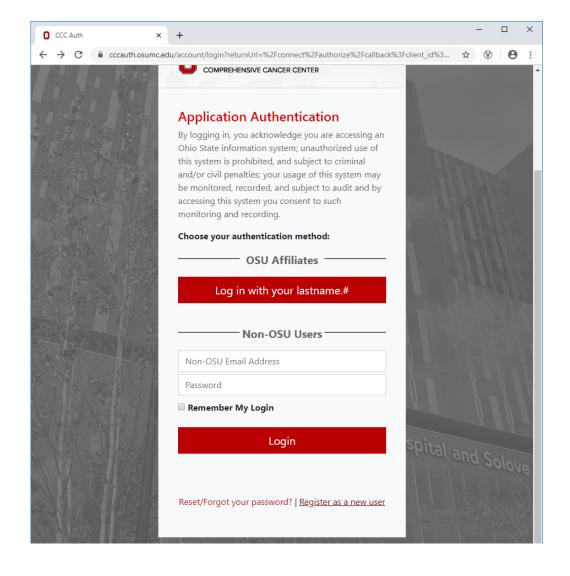
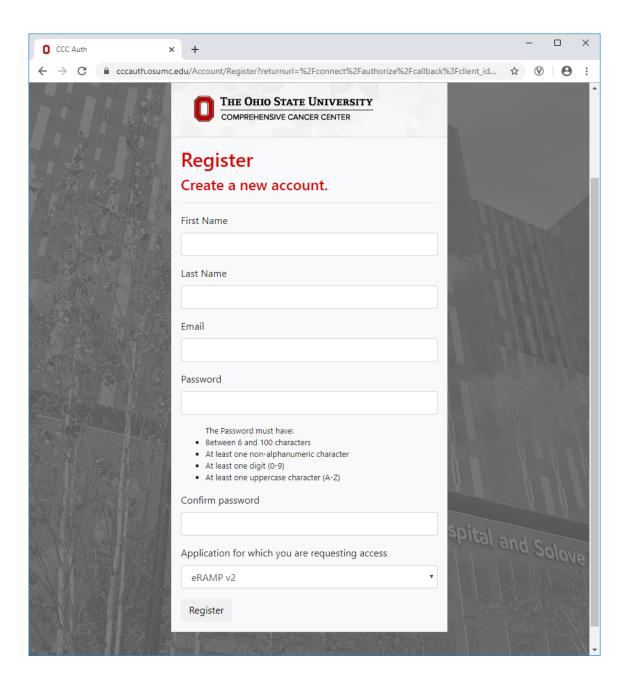


- 1. Go to https://cccauth.osumc.edu/account/login.
- 2. Click the login button for non-OSU users (shown above).
- 3. Click "Register as a new user" (right).

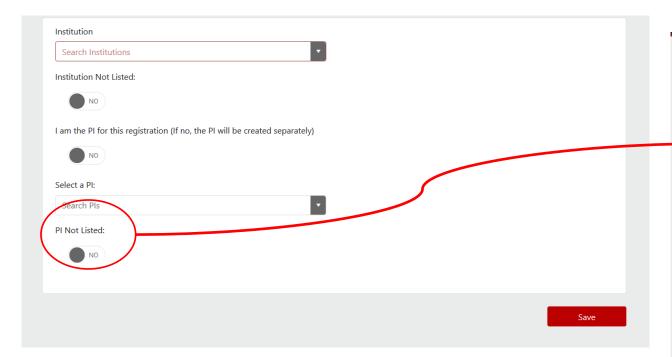
Continue below





- 3. Complete the information (left) and be sure to select "eRAMP v2" for the application.
- 1. Click "Register".
- 5. You'll be prompted to complete additional information.

Continue below



- 6. If your PI is not in the system yet, select **YES** for the field *PI not listed*, and an additional section will appear underneath requiring this information (right). To complete this section, you will need:

 →PI Name, PI email address, PI contact information (address, phone
 - →PI Name, PI email address, PI contact information (address, phone number, etc.), PI billing information
- 7. Click Save.
- 8. Once you complete the new user registration request, the system's administration will receive an email and approval should follow quickly. If you have any questions, send an email to erampadmins@osumc.edu.
- 9. You are now ready to place an order.

