**McKenna D. Guillozet**

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**OBJECTIVE**

To demonstrate proficiency in writing a resume

**EDUCATION**

The Ohio State University, Columbus, OH Expected Graduation Date: May 2019

Expected Degree: B.S. Nursing

Lehman Catholic High School, Sidney, OH ─ Graduated May 2015 ─ GPA: 4.0 (Salutatorian)

**HONORS, EXTRACURRICULARS, & ACTIVITIES**

College:

 - College of Nursing’s First-Year Advisory Board Member (November 2015 – Present)

-Health Sciences Scholars (HSS) Program (August 2015 – Present)

- Global Health Initiative Club (September 2015 – Present)

- Buckeyes for Life Club (September 2015 – Present)

- The Ohio State University Sailing Club (September 2015 – Present)

High School:

 - Lehman Interact Club (August 2011 − May 2015; Secretary, August 2013 − May 2015)

 - Lehman Cavs 4 a Cure (August 2011 − May 2015; Secretary, August 2013 − May 2015)

 - National Honor Society Member (January 2014 − May 2015)

 - Lehman Women’s Soccer Team (June 2011 − November 2014; Captain, January − November 2014)

 ─ Member and leader of the team for its three most successful seasons

 - Lehman Ohio Energy Project (August 2011 – May 2015)

 - Lehman Relay for Life Club (August 2011 – May 2015)

**COMMUNITY INVOLVEMENT**

College:

-The Ohio State University Wexner Medical Center Volunteer (September 2015 −Present)

─ Volunteer 3 hours each week interacting with patients, aiding nurses, preparing rooms, and turning over exam rooms and beds

 - Mid Ohio Food Bank Volunteer (October 2015)

 - Community Commitment Volunteer (August 2015)

 ─ Cooked, cleaned, and landscaped at the home of adult residents who have some form of impairment while also spending time and interacting with them

High School:

 - Big Buddies Mentor (September 2012 − May 2015)

 - St. Boniface Parish Festival Volunteer (September 2012 – September 2014)

**QUALIFICATIONS**

 - Certified Nursing Assistant

 - Certified by OSU’s REACH program

 - Landscaping and Upkeep Experience

 - Proficient in Microsoft Office (Word, PowerPoint, Outlook, and some Excel)

 - Experience in Secretarial Work