

Wednesday 3/07/18 Meeting

AGENDA

- **Date, time:** 3/07/18, 3:00 – 7:30
- **Location:** Hitchcock 214/208
- **Objective for meeting:**
- **Action items:**
 - Get performance test 3 done!
 - Start planning future design of the robot

Prospective Timetable:

3:00	Arrive at class and listen to announcements. Afterwards, delegate tasks so that the team can make the most of their class time
3:30	Start testing to make sure the code from open lab still works. Adjust and debug code as needed
4:00	Run official performance test. If the robot doesn't get full points, go back and run additional tests. Repeat process as needed.
5:00	^^
6:00	Two team members work on documentation while the other two work on a design for the new wrench mechanism and fuel crank mechanism
7:00	^^
7:30	^^

NOTES

- Attendance: Avey, Sean (3:00-7:00), Kyle, Sarp
- Timetable
 - **3:00** - Arrive at class and listen to announcements. Afterwards, delegate tasks so that the team can make the most of their class time
 - **3:30** - Start testing to make sure the code from open lab still works. Adjust and debug code as needed
 - **4:00** – The first official performance test is successful!
 - **5:00** - Two team members work on documentation while the other two work on a design for the new wrench mechanism and fuel crank mechanism
- Completed Action Items
 - Completed performance test 3
 - Took apart the robot to finalize wrench mechanism and implement fuel crank mechanism
- Uncompleted Action Items
 - None
- Goals for next time
 - Insert here
- Other notes:
 - none