



Clermont County Junior Fair Board
PO Box 7
Bethel, OH 45106

September 22, 2017

Dear Junior Fair Exhibitor:

If you are interested in an opportunity to develop leadership and organizational skills and be an active participant in planning the Clermont County Junior Fair, we would encourage you to apply for a position on the Junior Fair Board. We are looking for representatives from 4-H, FFA, Boy Scouts, Girl Scouts, American Heritage Girls and Grange. Enclosed is an application packet.

Junior Fair Board (JFB) members oversee many important tasks for the Clermont County Junior Fair. JFB members solicit award sponsorships, organize the awards and supplies for all youth events (pre-fair week and during the week), assist in the execution of various Junior Fair events and activities, and assist in planning before the fair for facilities, judges, rules, etc. They work in a cooperative effort with the Senior Fair Board, Senior Superintendents, Extension Office staff and club/chapter advisors.

A Junior Fair Board member must be willing and available to dedicate a tremendous amount of time, energy, and effort. There are monthly meetings September through July, pre-fair workdays, fundraising events, judging events, and fair week itself. The rewards for this commitment are that Clermont County Junior Fair Board is an excellent opportunity for youth to develop strong leadership and organizational skills. It is a great college résumé builder, community service opportunity, and professional building block.

If you are interested in becoming a member of the Clermont County Junior Fair Board, please complete the following. Applications must be *received* by October 13, 2017. NOTE: do NOT leave applications in the drop box at the 4-H office. Mail applications to:

CCJFB
Attn: Pam Burns
PO Box 7
Bethel, OH 45106

Additional applications can be downloaded at <http://clermont.osu.edu> or picked up at the Extension Office. Please note age requirements are as follows: youth must be 14 years of age as of 1/1/17 and not be more than 19 years of age as of 1/1/18.

If you have any questions, please contact coordinator Pam Burns at 513- 265-3248 or 513-553-2226 or by e- mail at pamburns1985@gmail.com. Interviews will be held on Wednesday, October 18, 2017 during the regular JFB meeting starting at 7:00pm.

Please note that anyone wishing to be a member of the Clermont County Junior Fair Board must complete an application, this includes existing members. All new applicants will be interviewed. Existing members may be asked to complete an interview.

Thank you,
Clermont County Junior Fair Board Coordinators



2018 CLERMONT COUNTY JUNIOR FAIR BOARD APPLICATION

Due October 13, 2017

Please include one reference with application.

Print legibly in black ink. Complete each item.

Name: _____ Age (as of 1/1/17): _____ Birthdate: ____ / ____ / ____

Mailing Address: _____

City: _____ State: _____ ZIP: _____

Email Address: _____

Telephone Number: _____ Cell Phone Number: _____

School: _____ Grade: _____ Name of Principal: _____

Organization You Represent: _____

Have you ever been a member of the Clermont County Junior Fair Board? Yes _____ No _____

If yes, what year(s) did you serve? _____ T-shirt size? _____

1. Which 2018 Policy Committees would you prefer to work? Please number 1-7 your top 7 choices.
Do not select a show you participate in:

_____ Poultry	_____ Cat/Pets	_____ Beef	_____ Dog
_____ Rabbit	_____ Goats	_____ Sheep	_____ General Projects
_____ Dairy Cattle	_____ Horse	_____ Swine	

2. Which 2018 Show Committees would you prefer to work? Please number 1-7 your top 7 choices:

_____ Meat Chicken & Turkey	_____ Horse: English	_____ Dog
_____ Fancy Poultry	_____ Horse: Western	_____ Communications Contest
_____ Poultry Showmanship	_____ Beef Showmanship	_____ Cloverbud Day
_____ Dairy Cattle	_____ Beef Feeder/Heifer	_____ Bake-It
_____ Dairy Cattle Showmanship	_____ Steer Show	_____ Fruit & Veggie Car Derby
_____ Cat/Sm Animal/Pet Rabbit	_____ Hog Show	
_____ Meat/Market Goat	_____ Hog Showmanship	
_____ Goat Showmanship	_____ Hog Co Born & Raised	
_____ Dairy Goat	_____ Sheep Showmanship	
_____ Pygmy/Pack Goat	_____ Sheep Show (Breeding & Market)	
_____ Horse: Dressage & Driving	_____ Rabbit Show	
_____ Horse: Jumping	_____ Rabbit Showmanship	
_____ Versatility, Reining & Riding	_____ General Project Judging	



3. List any major leadership positions you currently hold/have held:

4. What are your qualifications to be a Junior Fair Board member, as described in the JFB job description?

5. What other activities are you involved with (i.e. church, school, sports, and civic organizations)?

6. Why do you want to serve on the Clermont County Junior Fair Board?

7. Have you been to the Clermont County Fair in the last 3 years? If so, please describe 1 change or improvement in the Junior Fair area you would like to see.



8. What concerns do you have in regards to JFB’s time commitments (monthly meetings, work days, fundraising, shows, committee responsibilities, etc.)?

9. What do you believe is the most important part of the Clermont County Fair and/or Junior Fair?

10. If a 4-H member, which 4-H projects will you most likely take to the 2018 Clermont County Junior Fair?

11. If a 4-H member, which 4-H project have you taken most often (i.e. sheep, horses, rockets, etc.)?

By signing this application, I agree to fulfill the requirements set forth by the attached Junior Fair Board Volunteer Job Description and Standards of Behavior.

Applicant Signature

Date

Parent/Guardian Signature

Date

APPLICATIONS MUST BE RECEIVED BY OCTOBER 13, 2017 – LATE APPLICATIONS WILL NOT BE ACCEPTED



2018 CLERMONT COUNTY JUNIOR FAIR BOARD REFERENCE

Due October 13, 2017

One reference must be returned with application.

Do NOT include family members as references.

Applicant Name: _____

Reference Name: _____

Reference Address: _____

City: _____ State: _____ ZIP: _____

Email Address: _____

Telephone - Day: _____ Telephone – Evening: _____

How do you know the applicant? _____

Please circle the number you believe is most descriptive.
The rating scale is 1 to 5, with 5 being the most complimentary.

Please complete questions on next page once you have finished the rating scale!

1.	Works well with others	1	2	3	4	5
2.	Quality of work	1	2	3	4	5
3.	Ability to complete work on time	1	2	3	4	5
4.	Motivation/Enthusiasm	1	2	3	4	5
5.	Overall assessment of individual	1	2	3	4	5
6.	Reliability & follow-through	1	2	3	4	5
7.	Commitment to completing responsibilities	1	2	3	4	5



CLERMONT CO. JFB STANDARDS OF BEHAVIOR

Clermont County Junior Fair Participants and Volunteers are required to conduct themselves according to the following Standards of Behavior. The Standards operate along with the guidelines and regulations of the specific meeting, event, program and/or activity including, but not limited to, the Clermont County Premium Book (Fair Book).

Expectations for Junior Fair Participants and Volunteers:

- Participate fully in the meeting, program, activity and/or event
- Be responsible for your own behavior/conduct and uphold high standards for the group and accept consequences for inappropriate behavior
- Practice good citizenship, leadership and self-governance
- Follow the direction of the Junior Fair adults in leadership positions
- Demonstrate positive sportsmanship and attitudes at all times
- Show respect to others, be courteous and respectful
- Use appropriate language at all times
- Dress appropriately at all times

Incidents where these Standards of Behavior are not followed will be handled on a case-by-case basis by Junior Fair Volunteers, other adults in leadership positions and the Clermont County Senior Fair Board. Incidents deemed serious enough to cause harm to Junior Fair Participants or others, or break the law, may lead to that member or volunteer being removed from the fairgrounds with the resulting loss of privileges to participate in activities this year and in the future. This includes, but is not limited to, showing and selling at the fair. With each incident handled on a case-by-case basis, the primary goal will be to preserve the integrity of and respect for the Junior Fair. Examples of incidents that will be handled on a case-by-case basis include, but are not limited to:

- Unsportsmanlike, unethical or immoral conduct as defined by the Junior Fair Volunteers, 4-H Educator, others in leadership positions, and the Senior Fair Board
- Improper language, including profanity
- Possession or consumption of alcohol
- Possession or use of illegal drugs including the use of tobacco by minors
- Possession or use of weapons, fireworks or other devices that can be harmful to yourself and others
- Destruction of property, use of graffiti
- Violation of established curfew
- Disrespect for adults, other participants, volunteers, staff, and/or those who are in leadership positions
- Belittling others, putting others down and being disrespectful of individual differences
- Aggressive, physical behavior or fighting
- Taking property that belongs to others, stealing, borrowing or using property of others without permission of the owner
- Other conduct determined to be inappropriate by the Junior Fair Volunteers, 4-H Educator, others in leadership positions, and the Senior Fair Board



Clermont Count Junior Fair Board Job Description

POSITION TITLE:	Junior Fair Board Member
VOLUNTEER TERM:	September – August Monthly Meetings – Third Wednesday at 7:00pm, 4-H Hall, Owensville
GENERAL DESCRIPTION:	Plan and conduct Junior Fair activities and events for the Clermont County Fair
RESPONSIBLE TO:	Junior Fair Board Coordinators and Consultants, Senior Fair Board OSU Extension 4-H Youth Development Educator

RESPONSIBILITIES:

1. Attend all meetings of the Junior Fair Board. Attend sub-committee meetings related to your area. Members cannot have more than two (2) unexcused absences during his/her term.
2. Know the fair rules and guidelines related to your department and the Junior Fair general rules.
3. Assist with rewriting or correcting your department's section of the fair book. Submit changes for approval to the Senior Fair Board.
4. Review and revise fair entry forms.
5. Fill out the necessary paperwork (interview score sheets, buyer plaques, stall cards, etc.).
6. Announce the classes during the fair, recognize class winners and class sponsors and make any announcements necessary to help the fair events run smoothly.
7. Keep accurate records of class winners. Submit results to the Junior Fair Board Office and the Extension Office for recordkeeping and media reports.
8. Organize ribbons and trophies for fair events. Solicit trophy sponsors.
9. Assist with pre-judging as needed (livestock and horse interviews, dog interviews, and general project judging).
10. Assist with the Junior Fair Livestock Sale by arranging animals and handing out buyer plaques, poultry forms, etc.
11. Be available for project check-in, livestock weigh-in and project check-out at the end of fair week.
12. Submit ideas for new programs and activities.
13. Be early for all time commitments – meetings, check-in, show day and check-out.
14. Oversee barn cleanliness.
15. There will be fundraising activities you are expected to participate in.

QUALIFICATIONS

- Minimum age is 14 as of January 1 of the current year
- Be enrolled in a Junior Fair Youth Organization (4-H, Scouts, etc.)
- Possess the ability to work well with adults and youth in a variety of situations
- Possess the ability to work and communicate effectively in written and verbal forms
- Exhibit willingness to become familiar with and work within the philosophy and guidelines of the Clermont County Fair