

Group Q
Date: 2/12/18
Time: 6:30 pm
Location: 18th Ave Library

Members present:

Alix, Zhi, Cameron, Rachel

Objective of the meeting:

Work on grant proposal

Tasks completed:

- The description of form and function of the part (Alix)
- Taking meeting notes of the progress (Alix)
- Status: The powerpoint has been created and the visuals need to be uploaded

Tasks to be completed:

- Cameron, Zhi: Finish the part on solid works, then capture a video of it and upload it to the powerpoint