

Group Q

Date: 1/23/18

Time: 5:30pm

Location: 18th Avenue Library (1st Floor)

Members present:

Alix, Cameron, Rachel, Zhi

Objective of the meeting:

To work on lab 3, since the AEV was broken in lab 1 and we were not able to complete labs 1 or 2.

Tasks completed:

- Lab 3
  - Create individual sketches and then create one together
- Working on the approach for the website (everyone)
  - Upload individual sketch
  - Answer the questions
- Taking meeting notes of the progress (Alix)
- Team Working agreement (everyone)
- Status:
  - The website was updated with a new, improved approach. The meeting notes have also been completed for this.

Tasks to be completed:

- All: Get ready for lab tomorrow