



EXTREME WARNING !!



THIS IS ONLY TO BE PERFORMED DURING YOUR FIRST LAB PERIOD WITH SUPERVISION

DO NOT TRY TO DO THIS BEFORE LAB !!!!

YOU DO NOT KNOW WHAT YOUR GROUP NUMBER WILL BE UNTIL YOU ARE IN THE LAB

Lab Group Registration
(Carmen Dropbox Setup)

Before submitting your first report, you will need to join a group on Carmen to access the group dropboxes. **YOU WILL DO THIS ON THE FIRST DAY OF LABS.**

1. On Carmen go to People ->Groups
2. Select Link [Choose Group]
3. Select the bullet point for the Group under your lab section's day and time. Choose the group number that corresponds to **the number on your lab bench**. Then hit Select.

You will only need to do this once a semester. Students who fail to register themselves with a group, will not receive a grade for reports.

If you sign up for the **wrong group**, email the Lab Instructor, who must **remove you from the group** before you can try again (and it is **A PAINFUL PROCESS**). Please include your name.# and the name of the group you accidentally signed up for when talking to the instructor.