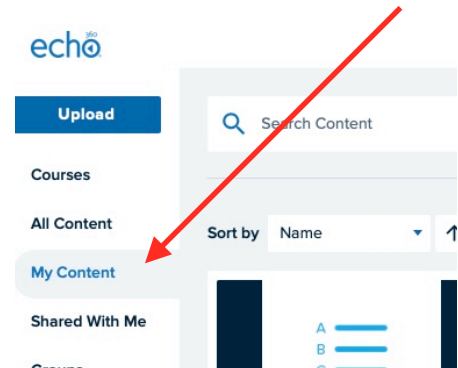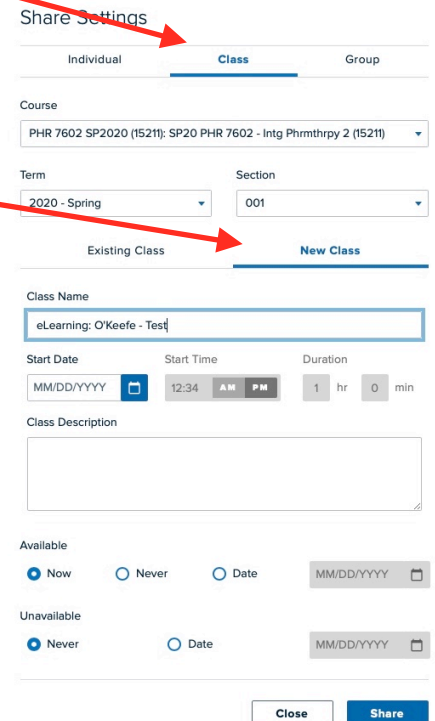# Sharing a Video from My Content to a Course

When you record to Echo360 without specifying a course, the video will save directly to your personal library. You can find it in the **My Content** tab in your Echo360 dashboard. If you want to share it with your students in the context of a course or eLearning, you will need to share it to a course. Sharing to a class also triggers the auto-transcription process, necessary for captioning. Here are the steps:

- Go to the **My Content** screen on Echo360

- Mouse over the thumbnail of the video and click on the three dots that appear in the lower right hand side of the thumbnail

- Choose **Share** from the dropdown menu

Once in Share Settings:

- Click on the **Class** tab in the pop-up window

- Select the **Course** you want to share the video with & choose the **Term** and the section (typically there will only be one)

- Click on the **New Class** (in Echo360, **Class** refers to a session, not the whole course)

After Selecting New Class:

1. Type in the class name

   - If the video **IS** for eLearning, I suggest you use "eLearning: Last Name — Title of Your Lecture"

   - If the video **IS NOT** for eLearning (Lecture Capture or something else), I suggest you use "Last Name — Title of Your Lecture"

2. Leave the **Start Date** and **Description** blank

3. Setting Availability

   - If you want to delay the availability or cut off availability to students, set your dates appropriately

   - If you want it available immediately, you can leave these alone

4. Click **Share**