Submitting final grades

Calculating Final Grades

Step 1:
Go to
https://resourcecenter.odee.osu.edu/carmencanvas/calculating-final-grades

Step 2:
Checking grade scheme and Transferring final grades (check both Setup and Manage tabs):
https://resourcecenter.odee.osu.edu/carmencanvas/transferring-final-grades#overview
Choose John Pryba's rounded scheme if you want your final grades to round up

Transfer grades to Faculty Center
Do this from the little red cogwheel on the Carmen Landing Page (where all of your Carmen courses are listed).

Work through the transfer process. If you see grades for people who aren't in your class or other oddities, don't worry. Proceed with the transfer process. Transferring the grades from Carmen to the Faculty Center does not submit grades. **Only clicking the POST button in Faculty Center submits your grades.** You still have a chance to change the final grade in Faculty Center, before you click the Post button.

During the transfer process, if the red "Go to Faculty Center" button does not take you to the Faculty Center, don't worry. Go to Faculty Center on your own at buckeyelink.osu.edu. Check that you're in the right semester, and click on the Grade Roster icon (2nd icon from the left) to the left of your course title.

Confirm your grades are correct in Faculty Center and click the POST button. Save does not submit your grades. **Only the POST button will submit your grades in Faculty Center.**

Important dates
https://registrar.osu.edu/registration/Important_dates/AU17_important_dates.pdf