

# Staff Happenings

CFAES Staff Advisory Council Newsletter

Spring/Summer 2015

## *Greetings to CFAES Staff Members*

### *Welcome to another SAC Newsletter Staff Advisory Council Chair, Kim Roush*

SAC members are diligently working to coordinate events that show staff appreciation and honor staff dedication. We serve as a voice and conduit to the VP's Office. We accomplish this by:

- Increasing recognition opportunities and professional growth for staff
- Promoting and encouraging staff development opportunities
- Coordinating activities to increase staff morale and staff satisfaction
- Facilitating learning opportunities by offering scholarships
- Updating the VP on events and staff concerns

SAC is following the VP Conversation on the Future of Extension to see where we might serve. The whole process has allowed an opportunity for college staff to have a voice in the decision-making process.

Your voice is important, and we welcome your input. Enjoy the showcase of CFAES SAC events within!



## *SAC TASK FORCES—working for you*

**Staff Resources** – We recently completed and distributed to all departments the CFAES New Employee Orientation Guide. This brochure is an onboarding tool to share with our new hires. It includes an overview of the College and a helpful checklist for employees getting started in their new position. Plans are being finalized for a professional development luncheon that will include hidden benefits displays and a motivational speaker. This will be held, Thursday, November 12, in conjunction with our annual staff recognition awards banquet. All staff will be invited to attend, mark your calendar and watch for more information in August. Staff Resources Task Force is also responsible for SAC's newsletter, published twice a year.

**Staff Appreciation and Recognition** – As part of Columbus campus Campus Campaign event this Spring, our task force recognized staff for their service to the college with our annual pancake breakfast.

**Communications**—The Communications Task Force has been working on a brochure to use at various events to help people better understand what we do and how we can assist staff. Coming soon are table tents to display around our campuses, at branch locations and in Extension offices to let you know about key Staff Advisory Council events and application deadlines. Also, check out our website to see what's happening, who's on the council, upcoming events and find important forms you need for submitting an application for professional support or to nominate someone for an award.

**Professional Development and Road Trip** – June 1<sup>st</sup> was the application deadline for professional development awards, winners are listed in this newsletter. This month we hosted another CFAES Road Trip. Due to the overwhelming interest and a great success last year, we decided to make the journey back to Stone Lab on Gibraltar Island (trip highlighted in this newsletter).

## SAC TASK FORCES—working for you (continued)

**OUTSTANDING U!** - The CFAES Staff Advisory Council has been working on a new, on-line staff recognition program called **OUTSTANDING U!** Watch your inbox for a message from Dean McPheron on the launch of this program. Each office will also receive posters and postcards to publicize this new method of recognizing the wonderful staff in our college.

## NEW HIRES

CFAES welcomed new employees to the college from January through June 2015. Please take time to make our new employees feel welcome and share what you most enjoy about working for OSU/CFAES.

## CAMPUS CAMPAIGN 2015

Thanks CFAES faculty and staff for your contributions to 2015 Campus Campaign. Each gift received no matter how big or how small is important to the University. Many areas rely on our gifts to maintain services and develop and grow programs that support OSU students, research, patient care, and faculty and staff development. Overall University participation was 39%, our college 38%. CFAES held events on both Columbus and Wooster campuses.

*Photo: Pam Schlegel wins the basket of OSU goodies during Wooster Campus Campaign Event, "Pluck a Duck".*



## ATI OUTSTANDING STAFF AWARD



Ohio State ATI held its annual faculty/staff recognition event on April 21. Connie Miller, Administrative Assistant, Horticulture was selected as the recipient for this year's ATI Outstanding Staff Award. Connie has been employed with OSU ATI for 20 years. Thanks for your dedicated service. **CONGRATULATIONS Connie!**

*Photos by: Brandi Gilbert-Hammett, HR Generalist Extension Columbus / John Savage, Groundskeeper OARDC Wooster*

## BACK BY POPULAR DEMAND—STONE LAB ROAD TRIP



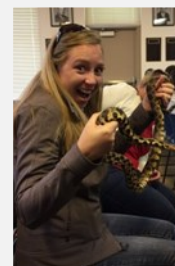
On Wednesday, June 3, 58 CFAES staff members enjoyed a day of discovery at Stone Lab on Gibraltar Island to talk with researchers and CFAES colleagues to learn about their work.

Three workshops were held: Lake Erie Science Cruise – Staff participated in hands-on work such as measuring environmental conditions, collecting algae and zooplankton and catching fish.

Gibraltar Island tour – Staff were able to capture a view of Lake Erie from Perry's lookout, see the glacial grooves and Cooke Castle.

Aquatic Visitors Center – Staff learned more about the lake's complex ecosystem.

In 2016 a new CFAES Road Trip location will be chosen. Make sure to participate in this annual trip to see what fascinating jobs your colleagues are doing and enjoy an entire day of networking with colleagues and friends. Watch for details in the spring.



## HAPPY RETIREMENT KEITH SMITH



June 30<sup>th</sup> marked retirement day for our outstanding Extension Director, Keith Smith. To recognize and honor Keith's leadership, the college established the Keith L. Smith Lecture on Innovation in Extension to be presented annually by an invited speaker at the OSU Extension Annual Conference. If you wish to support the lecture series, you may direct contributions to fund 315170 at [give.osu.edu](http://give.osu.edu). CFAES Staff Advisory Council would like to say THANKS Keith for your 23 years of dedicated service leading OSU Extension.

*Photo: Keith receives ESP Distinguished Service Award at Extension Annual Conference.*

## STAFF APPRECIATION WEEK



The University will be observing Staff Appreciation Week. Look for SAC at the festivities. Wooster Staff Council will host an Ice Cream Truck during July and the annual campus employee appreciation picnic will be held in August.

*A BIG SHOUT OUT OF APPRECIATION* – CFAES Staff Advisory Council would like to give a Great Big SHOUT OUT to all of the employees of our outlying Extension Offices and Research Stations who work at a distance from Columbus or Wooster and are unable to attend special campus activities and staff events. We say “THANK YOU” for your valuable contributions and dedicated service to CFAES!

## PROFESSIONAL DEVELOPMENT AWARDS

The CFAES SAC Staff Professional Development Award is funded through support from donations from current and former employees. It is offered to help supplement the costs associated with travel and fees for professional development opportunities for staff of the College of Food, Agricultural, and Environmental Sciences. This is a one-time reimbursement for expenses related to professional development activities, not to exceed \$200. Applicants have one year to use the award, July 1, 2015 – June 30, 2016. The 5 CFAES Staff Advisory Council professional development award recipients in July are listed below.

*And the  
Winners  
are...*

- **Russell W. Yoder**, Ohio State ATI, Arts, Science & Business Division to attend the BTES Power Point® Intermediate class
- **Beth Scheckelhoff**, CFAES/Extension/Henry County to attend the Produce Safety Alliance's Train-the-Trainer workshop
- **Michelle Moon**, OSU Extension, Carroll County to attend the 2015 National Chi Epsilon Sigma/TERSSA Conference
- **Kathy Green**, OSU Extension, Clark County to attend the National Extension Association of Family and Consumer Sciences Annual Conference
- **Andrea Gorzitze**, CFAES, Food Agricultural, and Biological Engineering to attend the NCURA (National Council of University Research Administrator) Annual Conference

## STAFF RECOGNITION AWARDS

Each July nominations are accepted for the following Staff Advisory Council Awards:

**Shirley Brooks-Jones Citizenship Award** – created to recognize staff members in the College of Food, Agricultural, and Environmental Sciences who excel in providing outstanding and ongoing excellence in services to faculty, staff, students and/or others through communication, fairness, problem solving and contributions to the common good.

### Above and Beyond Awards

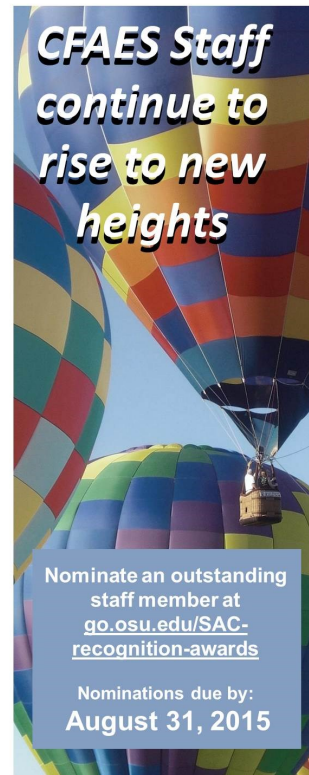
**Key Value Award** – A service award for dedication, cooperation and positive attitudes in the workplace. Nominations for staff members within the first (3) years of employment.

**Innovation Award** – For developing and/or participating in project initiatives and/or process operations improvements that enhances CFAES, Extension, ATI or OARDC and its mission.

**Special Recognition Award** – For going above and beyond job duties, for having special commitment to tasks, positive customer service and improving workplace communications.

Nomination an outstanding staff member at [go.osu.edu/SAC-recognition-awards](http://go.osu.edu/SAC-recognition-awards).

**Nomination deadline is August 31.**



**CFAES Staff  
continue to  
rise to new  
heights**

Nominate an outstanding staff member at [go.osu.edu/SAC-recognition-awards](http://go.osu.edu/SAC-recognition-awards)

Nominations due by:  
**August 31, 2015**

CFAES STAFF ADVISORY COUNCIL

### 2015 CFAES Staff Recognition Banquet

**Shirley Brooks-Jones Award**  
\$500 to recognize staff excellence

**Key Values Award**  
\$300 to recognize staff with less than 3 years of experience

**Innovation Award**  
\$300 to recognize staff new improvements to the workplace

**Key Values Award**  
\$300 to recognize staff with less than 3 years of experience

Contact Kelly Elisar with questions at [elisar.1@osu.edu](mailto:elisar.1@osu.edu) or call 614-688-4152

Thank You!  
YOU make this a great place to work!

[go.osu.edu/cfaessac](http://go.osu.edu/cfaessac)  
[CFAES-SAC@osu.edu](mailto:CFAES-SAC@osu.edu)

 THE OHIO STATE UNIVERSITY  
COLLEGE OF FOOD, AGRICULTURAL  
AND ENVIRONMENTAL SCIENCES

CFAES provides research and related educational programs to clientele on a nondiscriminatory basis. For more information go to [go.osu.edu/cfaesdiversity](http://go.osu.edu/cfaesdiversity)

## HEALTH and WELLNESS

Ready...Set...Go! OSU Wooster Campus employees proudly joined other University employees and national organizations during June to celebrate health and well-being in the workplace. June 19<sup>th</sup> activity was employee's choice of a 5K walk, run, or cycle. Other activities held during the month included a softball game and sessions on healthy lifestyle practices and financial wellness.



**YOUR PLAN  
FOR HEALTH**

**THE TIME IS NOW! - GET MOVING TODAY WITH YP4H!**

The sooner you complete your Biometric Screening and PHA the sooner you can begin taking advantage of valuable resources, programs and begin earning incentives! Don't miss out on 2016 medical plan choice.

Remember deadline for completion of your PHA is September 30 and must be completed each year. Complete your biometric screening with your primary care physician or schedule an OSU Health Plan, Wooster Campus visit one last time this year, August 19. Must schedule an appointment, visit <http://yp4h.osu.edu/> and click on Quick Links.



## DIVERSITY

Wooster Staff enjoyed learning about Brazil during the sixth session of Cultural Connections.



Malak Esselli (kneeling front center) received a CFAES Diversity Mini-Grant for her project titled, "Cultural Connections". From April through June campus employees were invited to attend presentations on six different countries. Representatives, working on Wooster campus, shared information and lead discussion about their home countries. Participants were asked to complete a survey at each session and were treated to a pizza lunch. Countries included Nigeria, USA, Mexico, India, Lebanon, and Brazil. The cultural connections events were a great success, bringing students, faculty, and staff together to learn about the cultures of different countries. A Facebook group "Cultural Connections" was initiated and is 82 members and growing.

## Join CFAES Staff Advisory Council

SAC will have several openings for new members beginning this Fall. Our council is a great opportunity to represent the staff of your department at the college level, collaborate with other members for the betterment of the College by shaping an environment that promotes mutual respect, builds teams, and creates a compelling place to work and learn. Each member of SAC is appointed a three year term. Visit our website and contact a representative to ask about becoming a member at [go.osu.edu/cfaessac](http://go.osu.edu/cfaessac).

Meeting – SAC will travel to OSU South Centers Piketon for their next meeting, July 21.

### 2015 – 2016 Officers

- \*Kimberly Roush, Chair
- \*Amanda Forquer, Vice Chair
- \*Sarah Williams, Secretary/Treasurer
- \*Martha Bollinger, Communications Director
- \*Cheryl Fischnich, Public Relations/Archivist

***"Thank You!"***

***YOU make this a great place to work!"***



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AND ENVIRONMENTAL SCIENCES