

Imnet Arega
129 W 12th Ave #3171
Columbus, Ohio 43201

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Department of Human Resources
Ohio Civil Rights Commission Central Office
30 East Broad Street
Columbus, Ohio 43215

Dear Department of Human Resources:

I write to apply for a semester long internship position at the Ohio Civil Rights Commission. In what follows, I describe why my educational experiences, skills, and passion for service work will be an asset to the Commission's reputation of public service and integrity. I have been a summer extern at the Commission previously and hope to further that experience while also culminating my Professional Writing minor.

I will graduate from the Ohio State University in May of 2018 with a Bachelor of Arts degree in Political Science with a specialization in Income Inequality and minors in Professional Writing, and Organizational Communication. Throughout my undergraduate career, I have challenged myself by taking up to 18 credit hours of coursework, and as result will complete my degree in three years. All my course works align with the work of the Commission, specifically my coursework in my communications classes have focused on conflict management, mediation, and proper forms of communication in the workplace.

In addition to my course work, I have been serving as a Syntero mentor to a young girl in the Columbus community. Syntero is an organization that targets youths that come from low income, drug abuse and domestic abuse families. As a mentor, I serve as a positive role model, help my mentee build confidence self-esteem and expose her to new experiences. This opportunity has and is giving me the opportunity to influence a young individual and showcase my leadership and communication skills.

Finally, I spent a week of my winter break in Atlanta, Georgia with a group of other Ohio State students serving at a Homeless shelter in the poorest section of the city. One of the key lessons I learned during my trip was the importance of "being with." This trip shifted my perspective of volunteerism and taught me the importance of spending time with people. I spent the week interacting with the residents and children living in the shelter. I was exposed to their lifestyle by living, eating, and participating in the same activities as them.

Thank you for considering my application. I look forward to hearing from you regarding my application for an internship position at the Ohio Civil Rights Commission. My qualifications are outlined here and on the attached resume. I can be reached on my cell (614-584-6790) during work hours, and via email (arega.1@osu.edu) at anytime.

Best regards,



Imnet Arega