

September 20, 2018

3:30-5

Location: Ramseyer Hall 260 (College Commons)

Theme: Networking Social

Icebreaker, Ana Casado (10 min)

- 3 Fun Facts: Small group discussion/members introducing themselves to each other
- Central group discussion

Welcome Back & Updates, Alisa Tate (10 min)

Officer Introductions, Alisa Tate (10 min)

- Alisa Tate (President): Director, Office of Student Services and Graduate Studies in Department of Educational Studies.
- Taylor White (Technology): Graduate Program Coordinator in School of Environment and Natural Resources.
- Bianca McArrell (Treasurer): Program Manager for Medical Student Research Program in College of Medicine.
- Ana Casado (Educational Programming Lead): Graduate Program and Grants Coordinator in Department of Engineering Education.
- Megan Chew (Communications Lead), Financial Review in Graduate & Professional Admissions.
- Jon Bullock (President-Elect): Graduate Coordinator/Admissions & Recruitment College of Public Health.
- Vacant Role: Conference Chair: looking for someone/s to fill the position; contact her with any leads

General Introductions of Group Members

Group brainstorming: AGPA Goals & Objectives (Whole group post-it exercise)

What do we want to accomplish this year? **Ana Casado**, lead. Group discussion below.

- Increase Participation and Membership
- Informal gatherings to exchange ideas/best practices
- Explore career ladder/how to advocate for ourselves
- Larger conference
- Better communication from officers to members
- Increase profile at OSU

Group Brainstorming: Activities & Topics for the Coming Year, Ana Casado, lead. Group discussion below.

- Social gatherings: how to communicate value/increase participation in AGPA
 - Dodgeball team
 - Social events during the day
- Professional development gatherings
- Expert speakers/guest speakers



- Online training
- Lunch & Learn/Brown bag options
 - Mining *OSU Today* for potential events to request AGPA trainings
 - Today there was a news item related to DACA in *OSU Today*
 - Potentially reference the *OSU Today* events (i.e. we will be bringing this person to an AGPA meeting, etc.).
 - Using RSVP for meetings or events, trying to get people to commit to coming.
 - People could RSVP and get a calendar invite (Outlook)
- Creating workshops that are related to specific topics (financials, GA hiring) or use meetings to have several topics and breakout groups will cover one specific topic
 - Covers ground on different job types; since membership has different roles and expertise
- Concern about losing attendance with hyper-specific topics; use broad themes and then have breakout sessions; make meetings universal but specific
 - Membership list, listed by Job duties/Program/Department
- Use of blog rather than email listserv, so that answers are sitting there/searchable answers rather than repeatedly asking questions through emails (useful for new staff)
- Onboarding varies by department; specific resources to Grad/Prof people that may be in a department focused on undergraduate
- Increase online learning, webinars; potentially do call-in meetings, modules
- Professional development book club: College of Public Health does one off-campus and has read books like *iGen* (Jean Twenge), *Grit* (Angela Duckworth) (PH group meets every three months)
 - Would create impetus to use scholarly articles and to retain information on them
 - *Inside Graduate Admissions* (Julie R. Posselt) book, covered many problems in how graduate students are admitted
- Contact different professional development groups to inquire about reduced rates, and also reserve seats for different speakers, would raise awareness of AGPA
 - Ohio Diversity in Leadership conference is an example
- Times of meetings/rooms
 - Looking to alternate times (a.m./p.m.) and keep meetings monthly/third Thursday
 - Requests input if you have a space in your building for 35-50 people
- Recalibrate the AGPA membership list; find out who is attending regularly; find out if certain topics/locations/times draw bigger crowd; figure out if there are outreach opportunities/we are reaching everyone
- Interest in meeting with the new Dean of the Graduate School, having a town hall with the group potentially
- Potentially doing a community service project off campus; educational outreach to schools potentially
- Interest in outreach related to higher education; educating students about graduate school
- Provide a campus resources refresher/remind or introduce people to what is available at OSU.





October 18, 3:30-5 in SAS 285/289

Jessica Riviere, UCAT

- *All meetings are the second Thursday of every month.*
- *For more information and resources from the Association of Graduate & Professional Administrators, visit <http://u.osu.edu/agpa/>*
- *To join the email listserv, visit www.go.osu.edu/joinagpa*

