



**March 9, 2017**

**3:30-5pm**

**Theme: Data for Program Assessment**

**Welcome (10 min)**

**Overview of Assessment Process (10 min)**

Kris Dunlap.151, Graduate Program Coordinator, Physics

Angie Rogers.399, Graduate Program Coordinator, Earth Sciences

- Questions:
  - First, what do we want students to know and do by the end of their graduate program at Ohio State?
  - Second, how will we know if they achieve these goals?
- Assessment Process:
  1. Identify Goals
  2. Identify Assessment Methods
  3. Collect Data
  4. Analyze, Interpret, and Share Data
  5. Modify and Improve
- Resources:
  - Graduate School (<https://gradsch.osu.edu/faculty-staff-resources/learning-goals-assessment>)
  - OAA (<http://www.oaa.osu.edu/assessment.html>)
  - UCAT (<http://ucat.osu.edu/2016assessment-conference/>)
- What, How and Where we do assessment will depend on our program(s)

**Assessment Process Panel (20 min):**

Nick Breckenridge.17, Masters Programs Administrator, Mechanical & Aerospace Engineering

- Expertise: Qualtrics and Tableau

Taylor White.1917, Graduate Program Coordinator, Environment and Natural Resources

- Expertise: Access and Degree Audits

Sheila Craft-Morgan.1, Strategic Planning Analyst, OAA Institutional Research and Planning

- Expertise: TracDat

Thomas Mitchell.815, Associate Professor, Plant Pathology; Graduate School Faculty Fellow

- Expertise: Graduate School Assessment Requirements

**Question and Answer to the Panel (20 min)**

- Degree Audit Report
  - Registrar's Office can set up a degree audit for your program to track students' curriculum requirements/progress (mostly an undergrad tool)
  - can request batch audits through Registrar's Office
  - makes it easy to check for graduation requirements
- Qualtrics
  - web-based survey tool: flexible; lots of options



- convenient: can make things less time consuming
- useful: data can be exported into excel, word, or pdf to analyze and search within
- secure: can do single sign-on, password protected, anonymous
- easy: intuitive, Qualtrics customer service is great
- implementation: simplicity encourages faculty to comply
- Access
  - easy to import excel existing spreadsheets into database
  - difficulty can be in collecting data if you haven't been collecting it
  - potential difficulty: sharing data if others don't use access
  - access: multiple people can access the database at the same time
  - can make forms in Access
- Tableau
  - data visualization product
  - must purchase software, but reader is free download
- TracDat
  - everyone should have goals, outcomes and measures entered into Tracdat; starting to collect data; submit data (summary) at the end of this year (May/June)
  - can deactivate, tweak, add new things, depending on what's useful to you

### Small Group Discussion (20 min)

- Access - group shared how they each use the tools and discussed various features
- Qualtrics - talked about intricacies of the tools and how we share and use the data
- Graduate School - individual programs asked questions about their programs' status; programs are to report our data each year (May/June), which may be "we did not have any students go through the candidacy exam this year" or "data will be reported every other year;" make sure your Graduate Studies Chair and Coordinator are listed in TracDat so Grad School knows who to contact with questions
- TracDat – answered random questions; if can't make the scheduled training, trainers can do individual training sessions

### Wrap-up and final announcements (10 min)

- AGPA will look into hosting staff trainings on software programs
- Executive Committee spring meeting is tomorrow to discuss wrapping up and summer plans
- AGPA won a staff development award - more on this to come!
- If you are interested in being on the Executive Committee next year, elections are coming up

### 2016-2017 AGPA CALENDAR

#### Morning Meetings-10:30 a.m.-12:00p.m

April 13<sup>th</sup> - Celebrating and Cleaning Up

June 8<sup>th</sup> - TBD

August 10<sup>th</sup> - TBD

#### Afternoon Meetings- 3:30-5:00p.m

May 11<sup>th</sup> - Wrap Up and Next Year

July 13<sup>th</sup> - TBD

- *All meetings are the second Thursday of every month and held in SAS 285/289 unless otherwise announced.*
- *For more information and resources from the Association of Graduate & Professional Administrators, visit <http://u.osu.edu/agpa/>*
- *To join the email listserv, visit [www.go.osu.edu/joinagpa](http://www.go.osu.edu/joinagpa)*