BSN Program To-do List

This checklist is for your use only and does not qualify as proof of completion for any compliance requirements. Original documents or scanned copies are required. Please be sure to submit documentation to the correct locations or they will not be processed. Please see your Virtual Admissions Packet for more details and submission links.

Immediate action

- ☐ **Traditional Pathway BSN students:** Accept your admission to the program on BuckeyeLink through your **Applicant Center**. You are required to accept or deny your offer of admission within two weeks.

- ☐ **Early Admission BSN Pathway students:** Students admitted through the Early Admission Pathway do not have to accept their offer of admission into the nursing major. Instead, your major will change to nursing once our office confirms whether or not you have met the progression requirements. This review will occur in mid-to-late May.

Technology requirements and course materials

- ☐ NCLEX preparation software information can be found **here**

- ☐ Scrubs and clinical equipment. Shipping usually takes between 5-10 business days. You must fill out our **Uniform & Equipment Form BSN – 2024-25** to place your order.

- ☐ **Purchased textbooks**

Preparing to start the program

- ☐ Enrolled in Autumn 2024 classes per the **Course Registration page**

- ☐ Saved the date: Lighting of the Lamp August 19, 2024

- ☐ Reviewed your **Virtual Admissions Packet** for orientation information

- ☐ Submitted the **FAFSA** for financial aid and scholarship consideration

- ☐ **Tuition and fees** paid by the registrar's **deadline**

THE OHIO STATE UNIVERSITY
COLLEGE OF NURSING

College of Nursing students are required to be fully compliant with all program compliance requirements in order to enter the program, clinical, health assessment or practicum. Program compliance includes a variety of requirements, each with specific deadlines. Please visit the **compliance website** for a more detailed description of each requirement and submission instructions. You are responsible for ensuring your program compliance requirements do not lapse during your time in the program.

A list of compliance requirements is provided below along with deadlines. You can use the "Completed" column to track your own progress.

Program Compliance Requirement	Deadline	Submission Instructions	Notes	Completed
Immunizations	August 1 with the exception of the influenza vaccine. Influenza is due November 1.	**MyBuckMD**	Choose the 'Health Professional Compliance' tag to avoid processing delays when submitting documentation through MyBuckMD.	☐
BCI and FBI Background Check	September 1	You will be fingerprinted at the College of Nursing during the first week of class. **Do not** complete this requirement early.	More information will be provided at orientation.	☐
CPR	August 1	**Qualtrics Survey**	The College of Nursing only accepts **BLS Provider** or **ACLS Provider from the American Heart Association.**	☐
HIPAA	August 1	Completed through **BuckeyeLearn**.	Refer to the **Compliance website** for detailed directions.	☐
CON Student Entry Survey	August 1	**CON Student Entry Survey**		☐

Program Compliance Requirement	Deadline	Submission Instructions	Notes	Completed
Forms	August 1	**Image Release Form** **Release of Information Authorization Form** **Substance Use Policy Form** **Confidentiality Agreement** **Academic Integrity Form**		☐
Computer based learning modules (CBL) & IHIS	September 15	More information will be provided to you by your instructors during autumn semester.		☐
Drug Screen	September 1	Drug screens may be completed at the Wilce Student Health Center. Please wait until **July 15** to schedule your drug screening at Wilce Student Health Center.	Drug screens at the Wilce Student Health Center are done by appointment or walk-in. You can make an appointment through MyBuckMD. Drug screens are offered Monday through Friday 8 a.m. to noon and 1 - 4:30 p.m. Your drug screen cost will only be covered if the test is completed at Wilce.	☐