

4-H EVENT/OPPORTUNITY: Knolmes 4-H Camp Counselor

DATE / DEADLINE: Applications are due to the OSU Extension Office no later than October 31 by 5:00 p.m.

PROGRAM DESCRIPTION:

The 4-H Camp Counselors are a group of 4-H teens selected to assist in being responsible for campers ages 8-14 during 4-H camp. As a result of participation, counselors will develop knowledge, skills, attitudes and aspirations needed for adult success, and the Holmes county 4-H program will be strengthened and expanded. Roles and Responsibilities of 4-H Camp Counselors include:

- Attend required trainings prior to camp
- Market and promote camp
- Serve in a leadership and teaching role to other counselors
- Serve on committees or other groups to plan programs at camp
- Conduct self in an appropriate manner before, during, and after camp while serving as a role model to campers and peers
- Assist staff and other counselors with camp activities; work as a team to implement the activities
- Know and understand all safety guidelines, including emergency procedures, associated with the camp and program areas
- Follow and enforce camp rules
- Assure for safety of campers at all times including in cabins, sessions, and large group activities
- Be aware of child protection regulations and report any child abuse, sexual abuse, or neglect in accordance with university policy
- Identify and respond to camper behavior issues
- Ensure campers' health and hygiene, e.g., brushing teeth, eating meals, taking medication, etc.
- Promote camper participation during camp
- Lead and supervise campers in activities at camp including but not limited to songs, teambuilding challenges, group activities, challenges, etc.
- Teach and lead campers at workshops or during other components at camp (table setting, song leading, etc.)
- Mentor and give guidance to campers to encourage positive youth development and enhancement of life skills

REQUIREMENTS:

- Must be at least 14 years old by January 1, 2020
- Must be able to get transportation to meetings and events as needed
- Must be a 4-H member in good standing
- Must complete a minimum of 22 hours of training. (11 hours of scheduled meetings and 11 hours outside of scheduled meetings)
- Must complete Policy 1.50 training
- Must read and sign Code of Conduct form, and have a current Ohio 4-H Health History form on file (by camp start)
- All applicants must provide two non-family references
- If the individual is 18+ year old at least two months prior to camp, the individual must have their background check conducted

SELECTION PROCESS:

- Once an application has been completed and turned back in by October 31 at 5 p.m. (no late applications will be accepted), you will need to schedule an interview at: <https://signup.com/client/invitation2/secure/2982289/false?popup=true#/invitation> for November 13 which will be held at 1025 Harcourt Road.
- Once the interview has been completed, applicant will be notified of the decision if they have been chosen as a camp counselor for Knolmes County 4-H Camp June 5-9, 2020.



THE OHIO STATE UNIVERSITY

COLLEGE OF FOOD, AGRICULTURAL,
AND ENVIRONMENTAL SCIENCES



Ohio4h.org

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Last Updated by H.K. Epley, 12/2015

2020 4-H CAMP COUNSELOR APPLICATION

Knolmes Camp- Knox & Holmes County

MEETING DATES/TIME/FREQUENCY

- 4-H Camp Counselors meet the following dates throughout the year:

Individual Camp Meetings

Knox County

(Ramser 4-H Activity Center)

January 21 – 6 to 7:30 p.m.

March 17 – 6 to 7:30 p.m.

April 21 – 6 to 7:30 p.m.

May 19 – 6 to 7:30 p.m.

Holmes County

(JFB Office, Holmes County Fairgrounds)

January 16 – 6 to 7:30 p.m.

March 19 – 6 to 7:30 p.m.

April 16 – 6 to 7:30 p.m.

May 21 – 6 to 7:30 p.m.

Combined Camp Meetings

- February 17 – 10 a.m. to 3 p.m. at the Holmes County Fairgrounds
- April 28 – 6 to 8 p.m. at the Hot Spot in Danville
- May 28 – 6 to 8 p.m. at the Hot Spot in Danville

Other Dates to Get on Your Calendar

- February 15: Knox County Cloverbud Saturday (Ramser 4-H Activity Center)
- February 22 – 23: Making eXtreme Counselor (MXC) (OSU Campus)
- March 14: Ohio 4-H Conference (Columbus Convention Center)
- March 21: Knox County Cloverbud Saturday (Ramser 4-H Activity Center)
- April 17 – 18: Camp Counselor Workshop (CCW) (4-H Camp Ohio)
- April 18: Knox County Cloverbud Saturday (Ramser 4-H Activity Center)
- May 4 from 6:30 to 8 p.m.: Knolmes County Camp Round-Up in Knox County (OSU Extension Office)
- May 5 from 6:30 to 8 p.m.: Knolmes County Camp Round-Up in Holmes County (Holmes County Fairgrounds)
- May 16: Knox County Cloverbud Saturday (Ramser 4-H Activity Center)

- Counselors are expected to notify Extension Educator if an absence is unavoidable.

TO APPLY:

- Complete the following application in its entirety
- Turn in reference forms from two non-family members.
- Read and sign the Camp Counselor Code of Conduct form
- Return all materials to the Knox County or Holmes County Extension Office by October 31 at 5 p.m.

2020 4-H CAMP COUNSELOR APPLICATION
Knolmes Camp- Knox & Holmes County

Name _____

Age (January 1) _____ Date of Birth _____ (00/00/0000)

Home Address _____
(Street) (City) (State) (Zip)

Email _____ Home Phone _____

Cell Phone _____ Is texting an option? (circle) Yes No

School Attending: _____ Grade in School: _____ Years in 4-H: _____

In case of injury or accident, notify:

Name _____ Relationship _____ Phone _____

What projects did you take in 2019? Please note it is required to complete a 4-H project a year prior to counseling at 4-H Camp. _____

Years attended 4-H Camp as Camper? _____ Years as a 4-H Camp Counselor? _____

Why do you want to be a camp counselor/counselor in training? _____

What traits, skills, or special experiences do you have that would benefit you in this position? (Please include experiences working with children and youth.) _____

What skills or contributions will you add to the counselor team in making sure camp is successful? (such as First Aid, Babysitter's Course, Recreation, etc.) _____

What hobbies and/or special interests do you have that you would like to share? _____

Please list 2 of your strengths. _____

Name 1 camp theme idea and describe how you would implement theme at camp. _____

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4-H CAMP COUNSELOR CODE OF CONDUCT

I, _____ agree that if selected, I will participate in the 4-H Camp Counselor Training Program. I understand that this is a training period and only once I complete my certification am I permitted to be a counselor at 4-H Camp.

I understand that I am taking on a different role at camp. I am applying to serve other, not to go purely for my own enjoyment. By signing below, I acknowledge that I have read and agree to abide by the above responsibilities if selected as a camp counselor. I understand and agree that I will be asked to call my parents/guardian immediately to pick me up if I conduct myself in an irresponsible manner, which includes being out of my cabin after hours and/or the possession or use of tobacco, alcohol, illegal drugs or fireworks.

I will be expected to:

- ✓ Attend the required number of counselor training sessions. I understand I will be dismissed if I am not able to complete the required training.
- ✓ Abide by the No Cell Phones at Camp Policy (note: unless otherwise authorized by Extension staff)
- ✓ Treat other peers with respect.
- ✓ Not bully fellow counselors or participate in goat-play or hazing.
- ✓ Conduct myself as a positive role model and be responsible.
- ✓ Set a good example by not using profanity or telling off-color jokes, and stories.
- ✓ As a 4-H member, not have in my possession tobacco, alcohol or illegal drugs.
- ✓ Not have possession of harmful objects without specific authorization from the camp director, including but not limited to: knives of any kind (pocket, utility, etc.), lighters, matches, fireworks, explosives, firearms, weapons, etc.
- ✓ No pornography or other sexually oriented materials including nudity in visual or written materials including similar content.
- ✓ Be a responsible cabin counselor and ensure campers are provided guidance towards a safe and fun week.
- ✓ Ensure that all campers are supervised by counselor staff at all times. Be sure that all campers know that they must remain on the camp grounds at all times and are responsible for their behavior at all times.
 - Get to know each of the campers personally and by name.
 - Have all campers, including myself check in any of their medications with the nurse.
 - Make sure each camper uses personal hygiene.
 - Make sure that all of my campers are familiar with camp facilities and camp rules
 - See that all campers are involved in all activities. Make sure no one is excluded.
- ✓ Check for illness or injury, but don't make much of a "fuss" about minor things. Go with hurt or sick campers to the nurse no matter how minor the ailment.
- ✓ Follow guidelines for lights out, and cabin supervision. Be in my cabin with my campers at all times between the hours of "Lights Out" and "Rise and Shine."
- ✓ Never discipline a camper by ridicule or physical punishment; patience and understanding works best.
- ✓ Urge safety at all time. Take time to explain how and why to do something safely.
- ✓ Work as a team to plan, organize and conduct all camp activities.
- ✓ Be flexible with counseling and adult staff.
- ✓ Participate in camp promotion.
- ✓ Follow leadership of camping program through adult advisors/volunteers/staff.

I certify that the all the information being submitted is correct, and understand that failure to comply with these rules could result in probation, or loss of counseling position for the year.

Applicant's Signature _____ Date ____/____/____
Parent/ Guardian Signature _____ Date ____/____/____

2020 4-H CAMP COUNSELOR APPLICATION
Knolmes Camp- Knox & Holmes County

REFERENCE FORM

_____ is applying as a camp counselor at 4-H Camp this summer. The camp counselor selection committee would like your input about the qualities and ability to fulfill the responsibilities of a counselor. The information you include will not be shared with the applicant. Please complete this reference form based on *your* knowledge and/or observations. Thank you for your help.

1. Please mark how you would evaluate the applicant's qualities, using this scale:

	Excellent	Good	Fair	Poor	Not Known
Responsibility					
Communication skills					
Respect for others					
Dependability					
Enthusiasm					
Flexibility					
Patience					
Initiative					
Resourcefulness					
Ability to work with children (age 5-10)					
Ability to work with children (ages 11-14)					
Ability to work with other teens					
Ability to work with adults					

2. Please write any additional comments here or attach a separate paper if needed:

Signed: _____ Date: _____

Printed Name: _____

Relationship to Applicant: _____

Address: _____

Email: _____ Phone: _____

Please return no later than October 31 to:

OSU Extension, Knox County
 Attn: Andrea Rees
 160 Columbus Road, PO Box 1268
 Mount Vernon, OH 43050-1268

E-mail: rees.139@osu.edu

Please note: Please submit in a sealed envelope. For questions contact the OSU Extension Office at 740-397-0401.

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