How to Complete a Perio Exam

This outline will guide the user through how to create and complete a Perio Exam.

The Topics covered in this Outline is:
- Adding a Perio Exam
- Completing a Perio Exam
- Editing an Incomplete Perio Exam

Adding a Perio Exam

- Open the EHR Module
- Select the Perio Tab
- Add a New Exam from the icon
Completing a Perio Exam

- In Exam Type, Click and Select the Exam Type
- axiUm automatically moves from tooth to tooth
  - 1 – 16 is Facial
  - 16-1 is Lingual
  - 32 - 17 Facial
  - 17- 32 is Lingual

**NOTE:** – Take note of where the yellow indicator is – Always on the top condition, tooth 1 (Unless tooth 1 is missing).
Completing a Perio Exam

- Use the Legend to the Right of the Screen to determine what to enter.
- Clicking on the numbers on the legend will add to the exam OR the keyboard can also be used as axiUm will auto advance for both options.
- The Key Column is an indicator of the key and the key combination that can be entered from the keyboard.
- Repeat until all conditions are entered.

NOTE: – Make sure you are saving throughout the process of completing the exam.

- Use the Clr Condition button to remove entries for one or more conditions.
- When the exam is completed, click on the Complete Button.
Edited an Incomplete Perio Exam

- If an exam needs to be left incomplete, save the exam
- Close the exam by exiting out of the Exam Window

- When the Exam needs to be resumed, open the EHR Module
- Select the Perio Tab
- Add a New Exam from the icon
Completing a Perio Exam

- A Question will come up asking if the previous exam needs to be resumed
- Select the Yes Button

- The Select Perio Date Window will come up
- Select the desire perio exam to continue completing by clicking Resume OR to Edit/Review

- The Perio Exam Window will come up
- Resume entering the exam
- When the exam is completed, click on the Complete button